

MINUTES
BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION
BOARD WORKSHOP
Tuesday, July 9, 2019 (5:00 PM)

ROLL CALL

BOARD MEMBERS PRESENT:	Dale Maes Cecilia (Elizabeth) Lier (Gomez) Tony DeHerrera Bruce Armenta
BOARD MEMBERS ABSENT:	Veronica Tso
SUPERINTENDENT:	Dr. Kimberly Mizell
ALSO IN ATTENDANCE:	See Sign-In Sheet

1.0 ROLL CALL

1.1 Roll Call for Board Workshop

The Bloomfield School District Board of Education met for a board workshop on Tuesday, July 9, 2019 at 5:00 p.m. at the Administration Building Conference Room, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 5:00 p.m.

2.0 BRIEFING and DISCUSSION ITEMS

2.1 Agenda for Current Board Meeting - Dr. Mizell

The meeting agenda was reviewed with changes noted on 7.1 Tower Structure Lease Agreement. The agreement was sent for review but was not received prior to the meeting. The action item will be tabled until the August 13, 2019 board meeting.

2.2 Minutes of Previous Board Meeting - Dr. Mizell

Minutes from the June 11, 2019 Meeting were reviewed with no changes noted.

2.3 Travel Requests for Actual Expenses - Dr. Mizell

Travel Requests were reviewed as follows:

- *MSBS Fall Training
- *2019 Special Education Law Conference

2.4 Finance Committee Briefing - Mrs. Maestas

Briefing includes the Business Consent Agenda indicating Decrease, Increase and Maintenance BARs for June. Reports include Credit Card Charges, Revenue and Expenditures, and Check Listing.

The Tower Lease Agreement with Cingular Wireless was to be included for review and approval. However, it was not received prior to the board meeting. The action item will be tabled until the August 13, 2019 board meeting.

The FY20 Operating Budget has been approved by NMPED with a summary included. The District has continued the Copier Lease with Canon Solutions for 5 years with new equipment replacing the current copiers. With the new lease, the copiers will be replaced with newer copiers at a minimal increase.

2.5 Activity Requests - Dr. Mizell

Activity Requests were reviewed as follows:

*Gifted - Gifted Children 66th Annual Convention

2.6 Review of Policy Revisions Presented on June 11th - Dr. Mizell

Review and discuss any questions or concerns on the policies presented during the June 11, 2019 workshop. These policies will be presented for board approval at the Board Meeting.

2.7 Policy Review DIE-R Audits / Financial Monitoring - Mrs. Maestas

In policy advisory 129, reflects changes for an annual audit based upon federal financial assistance expenditures, increasing from \$500,000 to \$750,000.

2.8 Policy Review CM School District Annual Accountability - Mr. Olivas

In policy advisory 128, the changes reflect those to conform to HB 453 and changes made to 22-2C-11 NMSA regarding assessment and accountability system reporting requirements. The change specifically indicates that the annual accountability report be published at least once each school year in a newspaper.

2.9 Policy Review EBC Emergencies and EBC-RB Emergency Drills - Mr. Olivas

In policy advisory 166, with the passing of SB 147 active shooter drills became a requirement. The type of drills to be held, when they are to be held and how often they are to be held is also addressed.

2.10 Policy Review ECAC Vandalism - Mr. Olivas

In policy advisory 130, the policy is modified to reflect the appeal of 22-10A-33 NMSA which required an incident report be filed with the NMPED.

2.11 Policy Review EE Transportation Services and EE-E Transportation Service Provider Requirements - Mr. Olivas

In policy advisory 141, the Transportation Services policy was rewritten and updated to be the general beginning with the rest of the transportation policies intended to provide the information and education on rights, responsibilities, policies, and procedures. Also included is the introduction of EE-E, an exhibit addressing those that contract student transportation services.

2.12 Policy Review EEA Student Transportation, EEA-R and EEA-E - Mr. Olivas

In policy advisory 142, the policy establishes that student transportation is generally not a right but a privilege. It also begins the process of providing the procedures to be followed and explained to the persons involved with student transportation. Procedures are detailed for student conduct or behavior, parental responsibilities and those of the bus drivers. The addition of the regulation and the incident report were added in this section as well.

2.13 Policy Review EEAA Walkers and Riders - Mr. Olivas

In policy advisory 143, only minor modifications were made with the change to 22-16-4 NMSA allowing SUV's for limited student transportation purposes. However, there are safety requirements that must be met.

2.14 Policy Review EEAB Special Education Student Transportation - Mr. Olivas

In policy advisory 144, a new policy to meet the needs of students with special transportation needs. If a student has an IEP, health management plan, 504 plan or is otherwise in need of a special transportation arrangement, special circumstances are to be taken care of in the plan or IEP.

2.15 Policy Review EEAE Bus Safety Program and EEAE-R Emergency Procedures - Mr. Olivas

In policy advisory 145, briefly addresses all of the Regulations from NMPED covering Bus Safety from equipment requirements, district and transportation requirements, driver and support staff requirements to community, student, staff and parent directions. The regulation is a written emergency plan of action to be provided to drivers.

2.16 Policy Review EEAEA Bus Driver Requirements, Training and Responsibilities - Mr. Olivas

In policy advisory 146, emphasizes is placed on both the records which must be kept by the district and provided by the employee as well as the duties performed by the employees.

2.17 Policy Review EEAEB Bus Purchasing and Maintenance - Mr. Olivas

In policy advisory 147, a minor change to the title of the guide used for standards and maintenance of buses is noted.

2.18 Policy Review EEAE C Student Conduct on School Buses - Mr. Olivas

In policy advisory 148, this policy was moved to be included in Policy EEA and Regulation EEA-R.

2.19 Policy Review EEAF A Transportation to Student Activities and EEAF A-E Responsibilities - Mr. Olivas

In policy advisory 149, the policy was renamed from Extracurricular Activity Buses / Special Events. The renaming allows for omission of specific policy on event drivers, the content of which was changed by NMPED to cover all school owned vehicles driven for district activity purposes. The regulation on the responsibilities of drivers whether a bus or other activity vehicle has been added.

2.20 Policy Review EEAE B Extracurricular Activity Driver - Mr. Olivas

In policy advisory 150, this policy is being removed as it's covered in policy EEAEA.

2.21 Policy Review EEAG Student Transportation in Private Vehicles - Mr. Olivas

In policy advisory 151, the verbiage for percapita mileage reimbursement was not previously included.

2.22 Policy Review EFC Free and Reduced Price - Food Services - Mr. Olivas

In policy advisory 132, with the approval of SB 374 a change in school food services is necessary. The changes are related to notice, student receipt of a school meal, non-discriminatory treatment, meal debt collection, and follow up to assure eligibility and service.

2.23 Policy Review EFDA Collection of Money / Food Tickets - Mr. Olivas

In policy advisory 133, with the approval of SB 374 the policy was rewritten to incorporate the changes. The SB ensures the receipt of a student meal for any student who requests one, outlines debt collection procedures and places limits on collection of meal debts.

2.24 Policy Review IKAB Report Cards / Progress Reports - Mr. Olivas

In policy advisory 158, a statement of the purpose of the progress report based on the benchmark assessment for literacy to be given to K-3 students is added.

2.25 Policy Review IKACA Parent Conferences and IKACA-R Literacy Proficient Notification and Conference - Mr. Olivas

In policy advisory 159, as per 6.19.9 NMAC a parent conference is required for K-3 students not proficient in literacy was added to the already required conference for those not academically proficient. The regulation

was added to present the specific requirements regarding the content of the written notice to parents and the conduct of the conference as well as the follow-up plans that are required in the new rule.

2.26 Policy Review IKE Promotion and Retention of Students - Mr. Olivas

In policy advisory 160, a wording change from 6.19.9 NMAC provides that exemptions to retention other than the grade eight exemption or the parent waiver could be allowed under certain circumstances for K-3 students. Also, the change to the notice for a K-3 student who does not obtain grade level proficiency by the end of the benchmark assessment for literacy is noted by the addition of a paragraph adding the substitution of the retention option of the statute to the notice requirements.

2.27 Policy Review IKEB Acceleration and IKEB-R - Mr. Olivas

In policy advisory 161, the new rule 6.19.9 NMAC adds both whole grade and subject matter acceleration options for K-3 students, as well as suggesting that districts provide additional options. Because the new rule includes specific directions on the minimum eligibility requirements, those directions were included in the addition of regulation IKEB-R.

2.28 Policy Review JG Assignment of Students to Classes and Grade Levels and JG-R - Mr. Olivas

In policy advisory 163, the policy is revised to reflect the requirements of 6.19.9 NMAC relative to the allowance of parents to request acceleration. Because the new rule includes specific directions on the minimum eligibility requirements, these directions are included in the regulation JG-R.

2.29 Policy Review JJIB Interscholastic Sports - Mr. Olivas

In policy advisory 137, the change with SB38 is reflected which provides that the brain injury information form previously required by 22-13-31 NMSA be modified to establish that the signature confirms receipt of training in and an understanding of the brain injury information required to be provided to parents and students.

2.30 Policy Review JJJ Extracurricular Activity Eligibility - Mr. Olivas

In policy advisory 153, the changes to Section 6.2 of the NMAA handbook on eligibility are noted. A failing grade is no longer allowed in the passing semester grade average. Eligibility is determined by the semester grade and eligibility can be reestablished during the next semester by obtaining a passing average at the next grading period and maintaining that average. The cumulative semester average passing grade is still allowed if the student has no more than one F grade at the last semester.

2.31 Policy Review JKD Student Suspension / Expulsion - Mr. Olivas

In policy advisory 154, the timeframe to hold a long term suspension or expulsion hearing within nine (9) days of a temporary suspension is increased by one day. The considerations are also provided as part of 6.11.2.12 G4j NMAC Student status pending hearing.

2.32 Policy Review KF Community Use of School Facilities and KF-EC Nonscholastic Sports Users Certification - Mr. Olivas

In policy advisory 138, the addition of SB 38 requirements of written confirmation of receipt and understanding of brain injury protocol training by parents and participants in nonscholastic youth athletic activities held on school property. The edits will also bring the policy up-to-date with the policy services.

2.33 Report & Discussion of District Activities - Dr. Mizell

Dr. Mizell distributed a typed report indicating the maintenance projects and the personnel report of vacancies and new hires. The maintenance projects include roofing issues at Naaba Ani. The contracts that bids were requested from are requesting a structural engineer come in and research the extent of the damages prior to their submittal of bids. The old softball field has been mostly cleared for the re-purposing of the field. The

grounds crew worked closely with those companies donating services in a community effort to get the project underway. The District would like to thank Envirotech, San Juan Signs and CNJ Oil Field Services for all of their time and resources. Basin is completing the design of the new field and will offer parts at a discounted price. Termite treatment has been completed at Rio Vista in the Forest Service wing.

The personnel report indicates 2019-2020 vacancies. The Principals have worked diligently over the summer to get fully staffed. The new hires are also listed which shows several employees moving within the District.

3.0 ADJOURNMENT

3.1 Adjourn Board Workshop

Meeting was adjourned at 5:47 p.m.