

MINUTES
BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION
BOARD WORKSHOP
Tuesday, September 8, 2020 (5:00 PM)

ROLL CALL

BOARD MEMBERS PRESENT:	Bruce Armenta Tony DeHerrera Veronica Tso Joel Gunn Dale Maes (5:12 p.m.)
BOARD MEMBERS ABSENT:	
SUPERINTENDENT:	Dr. Kimberly Mizell
ALSO IN ATTENDANCE:	See Sign-In Sheet

1.0 CALL TO ORDER

1.1 Roll Call for Board Workshop

The Bloomfield School District Board of Education held a board workshop on Tuesday, September 8, 2020 at 5:00 p.m. by Zoom (online), with a few staff in the office, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 5:04 p.m.

2.0 BRIEFING and DISCUSSION ITEMS

2.1 Agenda for Current Board Meeting - Dr. Mizell

Meeting agenda was reviewed with no changes noted.

2.2 Minutes of Previous Board Meeting - Dr. Mizell

Minutes from August 11, 2020 Regular Board Meeting were reviewed with no changes noted.

2.3 Finance Committee Briefing - Mrs. Maestas

Briefing includes the Business Consent Agenda with Revenue and Expenditure Reports, Check Listing, and Credit Card Report. There has been no SEG allocation to date. The FY20 Financial Audit has been completed for the on-site work. The audit is going very well with only one finding to date. The finance department received notice of the upcoming payroll tax being optional. The District has chosen to not defer, as it's in the best interest of the employees.

The District was selected at random for an audit on the 2010 GO bonds by the IRS. All requested information has been submitted and are awaiting the next step in the process.

Mr. Melendres joined from Modrall Sperling to report on the sale of the ETNs, which is closing September 16th. The documents were sent for final signatures and will need to be sent back allowing for several days to obtain the documents and submit them to the bank.

2.4 Travel Requests for Actual Expenses - Dr. Mizell

Travel Requests to include:

Blanket requests for 2020-2021 school year for Dr. Mizell, Cabinet Members, District Administrators, and Board Members:

- *CES
- *NMSBA
- *NMASBO
- *PPE
- *NMPED Equity Council
- *NMCEL
- *Achieve Excellence
- *NMSSA
- *NMPED K-5 Plus
- *Sporting Events

Blanket requests for 2020-2021 school year for sporting events:

- *Ben Tensay - mileage reimbursement
- *Shandiin Copeland - mileage reimbursement
- *Athletic Coaches

2.5 Fundraiser Requests - Dr. Mizell

Fundraiser Requests:

- BECC
 - *Scholastic Bookfair
- Central Primary
 - *T-shirt Sales
 - *Pencil Sales
 - *Scholastic Bookfair
- Blanco Elementary
 - *T-shirt Sales
- Bloomfield High School
 - *Krispy Kreme Donut Sales
 - *Facemask Sales

2.6 Emergency Policy JE Student Attendance Supplement for Remote Learning - Mr. Summers

Policy is deemed an emergency as students have begun remote learning at home. The policy advisory 208 is a supplemental policy to the approved attendance policy and includes guidance for keeping attendance and following requirements of the Attendance for Success Act. The policy is intended to establish a process and procedure for the attendance taking to be reported to the Public Education Department.

The policy is intended for the remote learning option with the opportunity to take attendance by actual attendance and/or daily participation. The advisory also included a regulation which the District did not deem as necessary.

2.7 Price List for Chromebook Fees - Mr. Florez

Approval needed for IT to charge appropriate fees to parents/guardians for the damage caused to Chromebooks and chargers. There have been over 1,900 devices given to students. There has not been a major influx of damages reported; however in trying to mitigate the expense to the District, the fee chart was established.

2.8 Bookkeeper Contract at Mesa Alta Jr High - Mrs. Hernandez

The current contract was in place to accommodate the previous bookkeeper, who has retired. Mesa Alta Jr High needs the position to be an 8 hour a day, 210 day contract to better serve the school site needs.

2.9 K-5 Plus Extended School Year and Reflected Calendar - Ms. Marquez

District wide extended learning opportunity, June 1-21, 2020. The teaching staff, grades 1-6 have committed to an additional 15 days, supported by a teaching stipend. Transportation will be funded differently. The proposal requires approval of the initiative and a calendar reflecting the proposed days of instruction.

2.10 Hiring of a Personalized School Nurse - Mrs. Foose

The additional RN will be hired as a Personalized School Nurse for a student with complex medical issues, which requires a private duty nurse 24/7. The student has such extensive medical concerns that he/she would require assessment as early as every 5 minutes. With the parent electing to place the student in public school, the District must provide services. Fees will be submitted to Medicaid for a possible monetary assistance. In the event the student dis-enrolls, the District has other opportunities for the hired RN.

2.11 Athletic Update - Mr. Tensay

Mr. Tensay discussed the sports schedules and changes provided by the New Mexico Activities Association. To date there will be no middle school activities. He is hoping to begin off-season workout approval next week. Schedules have been determined but are not finalized, as the seasons must mirror the high school schedules.

The high school is able to work out on a 5-1 pod ratio with strength and conditioning beginning today. Disinfecting is taking place between pods. Volleyball games should begin October 5th with practice beginning on September 28th. Athletic Directors have requested that at least 2 adults per athlete be admitted to attend. The season will start with an all-clean slate rule for grades and attendance until the end of the semester.

2.12 Equity Council Update - Dr. Mizell

The Equity Council has been established, with the following members present: Dale Maes, Veronica Tso, Bruce Armenta, Emily Foose, Tony DeHerrera, Patricia Marquez and Dr. Mizell. Absent members include Verilynn Platero, Makayla Platero and Chenca Toledo.

Dr. Mizell began by acknowledging the efforts of District staff on getting hotspots placed, packets placed for distribution and a map indicating Wi-Fi locations. Information was sent to those students around the chapter houses letting them know of the hotspot placements and packet pickup and drop-off locations. It's nice to have the community excited and working together collaboratively.

2.13 Report & Discussion of District Activities - Dr. Mizell

Dr. Mizell reported on the District's efforts in getting ready for schools to reopen. Things were in place for the September 8th return, however new guidelines were passed down which the District could not meet. There were also responses from the insurance authority on their unwillingness to cover Districts who did not meet all of the reopening criteria.

There were 21 districts across the state that did open on September 8th. There is a requirement for isolation stations at each site. Masks were ordered for all students and staff, however they are now requiring that everyone have two masks so more masks have been ordered. The temperature takers at each location must wear a mask, face shield, gown, and gloves so those items have been ordered as well.

Once everything is in place we will determine a new start date for in-person learning. The PED is working on a revised plan as some districts cannot meet the requirements given. Dr. Mizell also noted that she spoke to Secretary Stewart after the new guidelines were handed down and let him know of her disappointment and concerns.

The current enrollment is down with only 2,609 students enrolled. A few staff members have filed for retirement early, have resigned and/or have submitted doctor's notes indicating they cannot wear masks. Some staff has indicated that they can only work from home in the remote learning option. The District is trying to accommodate these employees as best as possible. There is an emergency FMLA available, however it only allows for 60% of an employee's paycheck.

The District is actively working on ordering supplies, masks, etc., preparing isolation stations at each site, providing screens where needed, creating a check list to put into place and dealing with concerns of liability coverage. We would like to thank the Board for their continued support.

3.0 ADJOURNMENT

3.1 Adjourn Board Workshop

Meeting was adjourned at 6:08 p.m.