

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**BOARD WORKSHOP**  
**Tuesday, March 10, 2020 (5:00 PM)**

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**ROLL CALL**

<b>BOARD MEMBERS PRESENT:</b>	Dale Maes Bruce Armenta
<b>BOARD MEMBERS ABSENT:</b>	Joel Gunn Tony DeHerrera Veronica Tso
<b>SUPERINTENDENT:</b>	Dr. Kimberly Mizell
<b>ALSO IN ATTENDANCE:</b>	See Sign-In Sheet

**1.0 CALL TO ORDER**

**1.1 Roll Call for Board Workshop**

The Bloomfield School District Board of Education met for a board workshop on Tuesday, March 10, 2020 at 5:00 p.m. at the Administration Building Conference Room, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 5:04 p.m.

**2.0 BRIEFING and DISCUSSION ITEMS**

**2.1 Agenda for Current Board Meeting - Dr. Mizell**

The meeting agenda was reviewed with no changes noted.

**2.2 Minutes of Previous Board Meeting - Dr. Mizell**

Minutes of February 11, 2020 Regular Board Meeting were reviewed with no changes noted.

**2.3 Travel Requests for Actual Expenses - Dr. Mizell**

Travel Requests were reviewed as follows:

- \*NMPED Equity Council Meetings – Albuquerque, NM
- \*Navajo JOM Subcontractors Conference – Window Rock, AZ
- \*NMPED Regional Training – Albuquerque, NM
- \*NM Counseling Association Conference – Albuquerque, NM
- \*Head to Toe Conference – Albuquerque, NM
- \*NMSBA School Law Conference – Albuquerque, NM
- \*ISTE Conference – Anaheim, CA
- \*NMSBA Leadership Retreat – Taos, NM
- \*NMSBA Annual Convention – Albuquerque, NM

**2.4 Finance Committee Briefing - Mrs. Maestas**

Briefing includes the Business Consent Agenda, Credit Card Report, Revenue Report, Expenditure Report, Budget Balance Report, Check Listing, and the PED Cash Report. Also noted were the FY21 budget discussions. Principals have completed their program/budget review sessions. Deadlines have been finalized for

FY20 purchases to assist in the budget process. The Spring Budget conference will be held the first week of April where the District will receive final budgeting numbers from the State Department.

## **2.5 Fundraiser Requests - Dr. Mizell**

Fundraiser Requests were reviewed as follows:

- Blanco Elementary
  - Easter Baskets, Goodies, Toys & Snack Sales
- Mesa Alta Jr. High
  - Student Council – Bake Sale, Frito Pie/Navajo Taco Dinner
  - Library – Book Fair
- Student Nutrition
  - Barbara Sanchez Walk-a-Thon

## **2.6 Activity Requests - Dr. Mizell**

Activity Requests were reviewed as follows:

- \*April 1, 2020 - BHS SPED: San Juan Center of Independence Transition Fair
- \*April 1, 2020 - BHS Indian Ed: Institute of American Indian Arts
- \*April 2, 2020 - BHS & MAJH Students: San Juan College Cyber Day
- \*April 30, 2020 - BHS Seniors: Isotopes Game
- \*May 8, 2020 - Blanco 4th Grade: Majestic Enchantment
- \*May 18, 2020 - Blanco 4th Grade: Bloomfield Swimming Pool
- \*June 2-5, 2020 - BHS Student Council: Summer Leadership Workshop
- \*June 19-21, 2020 - BHS Student Council: Vision Student Leaders Conference

## **2.7 Additional Hour for BHS and Blanco Cook - Mrs. Hernandez**

Student participation in the fee breakfast and lunch program has increased at Bloomfield High School and Blanco Elementary. Student Nutrition is requesting an additional hour for cook/cashier at both locations.

## **2.8 Graduation and Demonstration of Competency Framework - Mr. Burkholder**

The framework must be reviewed and approved annually. The competencies are adjusted for changes in required coursework, tests, and credits approved by the State.

## **2.9 Review Policy JLCD Administering Medicines to Students Revisions and New Medication Authorization Form - Mrs. Garrett**

In Policy Advisory 184, the policy service added the medical cannabis policy to the current policy on Administering Medicine to Students. The District has decided to make the cannabis policy a stand-alone policy. However, some wording was incorporated in the policy such as 'authorized health care professional' and noting that any and all medication must be picked up by the parents. With the rules from the Department of Health (NMDOH), over the counter medication must require health care approval to administer as well.

## **2.10 Review New Policy JLCE Medical Care Management (Diabetes Management) - Mrs. Garrett**

In Policy Advisory 203, Senate Bill 48 which enacted a new Article of the Public School Code, Article 34, cited as the "Student Diabetes Management Act". The Act requires the School District to review and implement a diabetes medical management plan submitted by the parent or guardian of each student with diabetes who seeks diabetes care while at school. The Act also mandates training by specified persons for employees relative to the management of care for student's with diabetes and expressly requires annual training for all school personnel having primary responsibility for supervising or transporting a student with diabetes.

The policy states that at least 2 volunteers are needed at each site, which volunteers have already been identified. Policy also states that the bus drivers need to be trained, for emergency situations only. The state will train the Head Nurses and in turn the Head Nurse will train the other school nurses and volunteers. There are currently twelve students identified as being diabetic in the district.

### **2.11 Review Policy Administering, Storage & Possession of Medical Cannabis at School, Treatment Plan & Release of Liability - Mrs. Garrett**

In Policy Advisory 184, Senate Bill 204 and 406 were noted as enacting a new section of the Public School Code authorizing the possession, storage and administration of medical cannabis by required policy in certain school settings.

The proposed policy requires 5 items necessary to participate in the Medical Cannabis at School: a copy of the written certification, a copy of the NM Department of Health (NMDOH) issued ID card, a written treatment plan, a NMDOH Health Insurance Portability and Accountability Act (HIPAA) authorization form, and a written release of liability. The District is mandating that the listed primary caregiver on the state issued ID card be required to administer the medical cannabis to the student. The medical cannabis will be stored on campus, locked in a designated medicine cabinet.

### **2.12 Report & Discussion of District Activities - Dr. Mizell**

Dr. Mizell distributed a typed report indicating the maintenance projects, athletics and the personnel report including vacancies and new hires in the District. The vacancy list includes the reported vacancies for the 2020-2021 school year.

Maintenance projects include the newly installed lighting at the Bobcat gym. New sinks will be installed over spring break. A facility assessment was completed, with very few findings. The areas of concern will be addressed.

Mrs. Marquez also reported to the Board that Bloomfield High School has its first student who qualified for the bilingual seal in Navajo. This isn't an easy task to complete.

## **3.0 ADJOURNMENT**

### **3.1 Adjourn Board Workshop**

Meeting was adjourned at 5:55 p.m.