

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**BOARD WORKSHOP**  
**Tuesday, October 9, 2018 (5:00 PM)**

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**ROLL CALL**

**BOARD MEMBERS PRESENT:** Dale Maes  
Elizabeth Gomez  
Tony DeHerrera

**BOARD MEMBERS ABSENT:** Veronica Tso  
Bruce Armenta

**SUPERINTENDENT:** Dr. Kimberly Mizell

**ALSO IN ATTENDANCE:** See Sign-In Sheet

**1.0 ROLL CALL**

**1.1 Roll Call for Board Workshop**

The Bloomfield School District Board of Education met for a board workshop on Tuesday, October 9, 2018 at 5:00 p.m. at the Administration Building Conference Room, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 5:01 p.m.

**2.0 BRIEFING and DISCUSSION ITEMS**

**2.1 Review Meeting Agenda - Dr. Mizell**

The meeting agenda was reviewed with no changes noted.

**2.2 Review Previous Meeting Minutes - Dr. Mizell**

Minutes from the September 18, 2018 Board Meeting were reviewed with no changes noted.

**2.3 Travel Requests for Actual Expenses - Dr. Mizell**

Travel Requests were reviewed as follows:

- \*NMSHA 2018 Convention
- \*2018 Dine Language Teachers Association Fall Conference
- \*NM Association of School Psychologists 2018
- \*Food & Nutrition Bureau Meeting & Commodity Food Show
- \*NMSBA 2018 Annual Convention
- \*2018 La Cosecha Conference
- \*2018 Government to Government Meeting & Summit

**2.4 Finance Committee Briefing - Mrs. Maestas**

Briefing includes the Business Consent Agenda with September Revenue and Expenditure Reports, the MOU from the City of Bloomfield to repay the over-billed water charges, and an update on the SB-9 (SB-Senate Bill) Election discussion. Also included is a new report listing the monthly charges for Bank of America, which are charges placed on the credit card due to the charges being travel related or because the vendor does not accept purchase orders as a form of payment.

A new vendor, Lexia Learning, will be used soon requiring a sole source determination as it's the only vendor offering the individualized learning experiences for students PreK-12 that meets the needs of the new SRCL Grant. The Sole Source Determination Form has been completed and posted on the District webpage.

## **2.5 Activity Requests - Dr. Mizell**

Activity Requests were reviewed as follows:

- \*BHS - Navajo Language Class to Jemez Pueblo Feast
- \*MAJH - MESA Program to Discovery Festival
- \*Blanco/Naaba Ani - Gifted Students to FIRST Lego Robotics

## **2.6 Fundraiser Requests - Dr. Mizell**

Fundraiser Requests were reviewed as follows:

- Central Primary
  - \*Office - Chili's Night Out
  - \*Office - Fun Run
- Blanco Elementary
  - \*Library - Book Fair Oct/Nov
  - \*Library - Book Fair Jan/Feb
- Bloomfield High School
  - \*Band/Choir/Theatre - Mattress Fundraiser

## **2.7 New District Website Reveal - Mr. Florez**

The new district website is now completed and ready to be revealed. The information has been moved and edited from the current website. There have been pictures and graphics added with scrolling pictures along each main page for the District and school pages. There is an app which integrates the calendar. Users can also select a language, where the website will be translated into that language. Unfortunately there is not a Navajo language option. There are ongoing app developments, such as the ability for a single input point for mass communication for major notices across apps, the website, and the Robocall system. The social media links are on the bottom of the page. The website will go live tomorrow.

Dr. Mizell thanked Mr. Florez and the Technology staff for their time and dedication in getting the new website developed. She also thanked the liaisons at each school site for attending the training to help keep the website as current as possible. With that, she also thanked Krista Burgess for her help in keeping the social media sites up-to-date with the posting of the positive events happening in our schools.

## **2.8 Elective Course Color Guard/Drill Team - Mr. Burkholder & Colonel Koch**

The Color Guard/Drill Team is an elective course planned to be offered at BHS. The JROTC Color Guard is one of the most important functions of a JROTC unit and it represents the JROTC program and the U.S. Army to the general public. The JROTC Drill Team is a precision drill platoon with the primary mission of showcasing the skills of select JROTC Cadets through precise and dynamic routines, both with and without weapons.

The addition of the course will allow more training time for the Color Guard and the Drill Team with fewer restrictions of class schedules and transportation. The course would also be opened to all students allowing for the history to be shared, team building exercises, leadership, and also gets the fun part of JROTC acknowledged which may increase enrollment in the program.

## **2.9 Inventory items (Trucks) for Auction - Mr. Olivas**

There are five surplus maintenance trucks that are not in use and the maintenance department is requesting approval to place the trucks up for public auction. The trucks are aging maintenance trucks with broken door handles, doors that do not close properly, and etc.

## **2.10 Additional 1/2 hour workday for Math EA at MAJH - Mrs. Maestas**

An additional half hour is needed for a Math EA at MAJH that is filling in as long term substitutes; the additional half hour is for bus duty to help ensure student safety and supervision. In September 2 EAs were approved, however it should have been 3 EAs.

### **2.11 EA for Second Grade at Blanco - Mrs. Maestas**

With increased enrollment at Blanco Elementary in 2nd grade, an additional EA is needed for teacher assistance and student needs. There are currently 28 second grade students, which is not enough for an additional teacher but an additional EA.

### **2.12 Report & Discussion of District Activities - Dr. Mizell**

Dr. Mizell distributed a typed report during the work session indicating the maintenance projects, athletics progress and the personnel report of vacancies and new hires. The north gym at BHS is complete with a 15 year warranty. The roofing will match the other buildings including the metal trim. The roofing at the Bobcat gym is not covered under warranty as the damage is from normal wear and tear from the drains in the roof. The boiler pump at BECC went out causing flooding. The hood systems throughout the district were red flagged, but have since been updated to meet fire code. Training has taken place for ladder safety and lock out/tag out. The fencing is in the last stages of completion.

There was a call received earlier today from a parent who had went to the junior high to take something to his son. He wanted to call and let us know that it was a pain to get in, but that he really appreciates the district keeping the kids safe. The safety measures are being well received.

The strategic planning process has begun with a survey to parents and staff. The results were received and a meeting was held where the areas of concerned were addressed: communication, staffing, funding, training, technology, and parent engagement. The process is still ongoing.

Athletics is progressing nicely. The Bobcat Football team is on a bye week after a win against Miyamura last week. October 5<sup>th</sup> was also YAFL night where the future football players and cheerleaders were able to see a great example of good sportsmanship. The Volleyball team is having a challenging season with a 5-7 standing. Boys and girls soccer are also struggling this year but hopefully it proves to be a very powerful learning year. Cross country placed 2<sup>nd</sup> at the Skyhawk Invitational two weeks ago. We have very talented athletes in a small district; never count them out as they are very capable.

The personnel report shows current vacancies as well as new hires for the District. In forward planning, the district is on hold for new hires as we're being very cautious. There was a nurse hired for BHS and a Grant Coordinator for the SRCL Grant.

## **3.0 ADJOURNMENT**

### **3.1 Adjourn Board Workshop Workshop**

Meeting was adjourned at 5:54 p.m.