

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**BOARD WORKSHOP**  
**Tuesday, July 10, 2018 (5:00 PM)**

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**ROLL CALL**

**BOARD MEMBERS PRESENT:** Bruce Armenta  
Dale Maes  
Veronica Tso

**BOARD MEMBERS ABSENT:** Tony DeHerrera  
Elizabeth Gomez

**SUPERINTENDENT:** Dr. Kimberly Mizell

**ALSO IN ATTENDANCE:** See Sign-In Sheet

**1.0 ROLL CALL**

**1.1 Roll Call for Board Workshop**

The Bloomfield School District Board of Education met for a board workshop on Tuesday, July 10, 2018 at 5:00 p.m. at the Administration Building Conference Room, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 5:08 p.m.

**2.0 BRIEFING and DISCUSSION ITEMS**

**2.1 Review Meeting Agenda - Dr. Mizell**

The meeting agenda was reviewed with no changes noted.

**2.2 Review Previous Meeting Minutes - Dr. Mizell**

The meeting minutes from the June 12, 2018 Board Meeting were reviewed with no changes noted

**2.3 Travel Requests for Actual Expenses - Dr. Mizell**

The following travel requests were submitted and reviewed with no questions or concerns:

- \*NMSBA Leadership Retreat
- \*RDA Summer Conference
- \*Threat Assessment Seminar

**2.4 Finance Committee Briefing - Mrs. Maestas**

Briefing to include the Business Consent Agenda with June Revenue and Expenditure Reports, the request to approve the RFP for use of the Co-op bid with Labatt Foods, the request to approve the RFP for piggy-backing off of Las Cruces Schools bid for Commodity Process Products, the review of Honeywell's contract, a position change in Maintenance, the purchase of an additional activity bus, and the FY19 Budget Update.

There were additional grants received, which Dr. Mizell will mention in her report. There was a budget increase in SEG on June 28<sup>th</sup>. And the District ended the year with a 14% cash balance. The operational budget was approved by NMPED.

Student Nutrition has two RFPs needing approval for food, non-food, and supplies for the upcoming school year. The first is with Labatt Foods which was placed for bid through the New Mexico School Nutrition Cooperative and Santa Fe Public Schools. The bid was awarded on June 5, 2018. SNP is requesting approval to use Labatt Foods. The second is with Commodity Processing which was approved through Las Cruces Public Schools in January 2018. SNP is requesting approval to piggyback off of LCPS awarded bid.

The Honeywell contract is through CES with a new effective date of July 1, 2018 and has been awarded for 4 years. There are no noted changes in the contract except the addition of a software monitoring system. The contract will renew automatically annually unless terminated by either party.

The Maintenance Department is making a position change. Although the pay scale will not change, the job description will (included). The job title will change from Maintenance Tech to Asset Control/Loss Prevention Specialist. The position will be responsible for varied and specialized capital assets inventory control work, equipment set-up and security, and to perform related work.

The District has ordered a new activity bus, 2019 Blue Bird Vision, 71 passenger bus from Tillery Chevrolet through a CES contract. A second activity bus is needed for athletics. A trade in will be put towards the purchase of the new bus, making the purchase price \$154,932.

### **2.5 Revised Grade Point Average & Class Rank at BHS - Mr. Summers**

The last revisions included a plus/minus GPA scale as well as a 5.0 scale for Dual Credit and AP Courses. Current revisions are needed in order to ensure the overall top scholars at BHS are acknowledged and awarded properly. The current system allows for students to game the system and allows for skewing in the ranking. The new proposal will also add an assessment in the ranking, which cannot be the ASVAB, will include the GPA, and allow credit for the taking of more rigorous courses. This will allow the top 2 students to be the salutatorian and valedictorian.

### **2.6 MAJH New Courses, Schedule Change and Attendance Coding - Mr. Drollinger**

MAJH to add two elective courses 1) Intro to Computer Programs (free through Coding.org) and 2) Hindi Language. Schedule change to meet the needs of students and staff, with Monday, Thursday and Friday remaining the same and Tuesday and Wednesday being on a block schedule - 90 minutes. Attendance coding similar to the High School with no grade status with the understanding that it will assist with the attendance for the school grade and parent awareness of the student's attendance at school is vital.

The two courses to be offered are Intro to Computer Programs and Hindi Language. The Hindi language is classified as a cultural learning course and is a multi-cultural class elective. The computer programs course will be offered free through coding.com.

Upon discussion of the Hindi course, the Curriculum Director and Superintendent feel that it needs to be tabled at this time as it needs to be thought out further. There are several multi-cultural courses that can be considered.

The new bell schedule will allow for advisement and student support as well as a PALS class for 25 minutes three times a week focusing on student needs.

MAJH Administration would like to enforce an attendance policy similar to that of BHS. This will help parents understand that students absences are affecting their grade and the overall school grade. This will also be more in aligned with BHS attendance policy by enforcing a 'no grade' status after 5 days. This will also detect early warning signs of behavior.

Upon discussion with the District Administration, the proposed attendance coding changes will need to be tabled for more clarification. The after school and Saturday school option requires additional staffing that was not taken into consideration. The determination of who will manage the coding system and its enforcement was not taken into consideration. There is also a huge athletic ramification with going to a 'no grade' status.

### **2.7 Superintendent's Report & Discussion of District Activities - Dr. Mizell**

Dr. Mizell distributed a typed report but time did not allow for review. It will be reviewed during the Board Meeting.

## **3.0 ADJOURNMENT**

### **3.1 Adjourn Board Workshop**

Meeting was adjourned at 6:05 p.m.