

MINUTES
BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION
BOARD WORKSHOP
Tuesday, June 12, 2018 (5:00 PM)

ROLL CALL

BOARD MEMBERS PRESENT: Bruce Armenta
Dale Maes
Elizabeth Gomez
Tony DeHerrera

BOARD MEMBERS ABSENT: Veronica Tso

SUPERINTENDENT: Dr. Kimberly Mizell

ALSO IN ATTENDANCE: See Sign-In Sheet

1.0 ROLL CALL

1.1 Roll Call for Board Workshop

The Bloomfield School District Board of Education met for a board workshop on Tuesday, June 12, 2018 at 5:00 p.m. at the Administration Building Conference Room, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 5:02 p.m.

2.0 BRIEFING and DISCUSSION ITEMS

2.1 Review Meeting Agenda - Dr. Mizell

The meeting agenda was reviewed with no changes noted.

2.2 Review Previous Meeting Minutes - Dr. Mizell

The meeting minutes from the May 8, 2018 Board Meeting were reviewed with no changes noted.

2.3 Travel Requests for Actual Expenses - Dr. Mizell

The following travel requests were submitted and reviewed with no questions or concerns:

*RDA Grant Meeting - Albuquerque, NM

*STARS Data Conference - Santa Fe, NM

2.4 Finance Committee Briefing - Mrs. Mrs. Maestas

Briefing to include the Business Consent Agenda with May Revenue & Expenditure Reports and BARs, the FY19 Budget Update, the request for blanket approval of all BARs, and the continuation of the Concession Award.

The Business Consent Agenda includes increase, transfer, and maintenance BARs for May as well as the following reports: fund balances, revenue, expenditure budget balance, and check listing. The FY19 operating budget was submitted to NMPED and is awaiting approval with minimal feedback so far. The approved budget will be presented in July. Finance is also asking for blanket approval for all BARs to allow the department to keep business flowing, decrease the need for 'special meetings' and continue to serve the schools in a timely fashion.

The concession services contract was awarded to DJ's Pizza Place, Owner Dale Maes, and is up for continuation. There are monthly financial reports received and the district received \$6,196.07 revenue for the 2017-2018 school year and has provided a significant cost savings to the District as well. The RFP states the contract needs to be reviewed annually with the option to renew for an additional three (3) years.

2.5 Fundraiser Requests - Dr. Mizell

Fundraiser Requests were reviewed with no questions or concerns as follows:

Central Primary Office - Pickle Sales

Mesa Alta Jr. High Music - Donorschoose.org for Drums

2.6 Extension for the Student Nutrition Cooperative & Labatt Food Contract for 31 Days - Mr. Olivas

Asking for an extension of the current awarded contracts while the Student Nutrition Cooperative obtains a new bid with Labatt Food Services. The state has allowed 8 years bids in the past but has since lowered it to 4 year bids. The bigger school districts take turns writing grants for bids, including Albuquerque and Santa Fe. The next bid is in August, therefore asking for an extension of the current contract to allow for the bidding process.

2.7 Inventory Items for Auction - Mr. Olivas

Inventory items that are no longer used or no longer serve a purpose are inventoried and then placed up for auction with the money received returned to the general operating fund. This will also clean out much needed storage space in classrooms and at Rio Vista.

2.8 Dr. Mizell's Report and Discussion of District Activities

Dr. Mizell distributed a typed report indicating the maintenance projects, grant funds recently received, and personnel vacancies along with new hires for the district. The maintenance department has had some movement in staff and the much needed hiring of a carpenter. Custodians are starting their summer cleaning projects and the security measures are still being worked on. The repairs to Naaba Ani will take place over the summer as well from the flooding that took place. The fire alarm systems are being inspected, the coolers are being serviced, and the freezers are being set up on a monitoring system to alert personnel when temperatures drop to stop spoilage and prevent massive food loss.

The District has had some successes in funding opportunities within the last few months including an increase in the Pre-K grant funding. There were also grants received for K-3 Plus, Reads to Lead, CSI, Carl Perkins, and Corporate Grants. Funding total combined is over \$1 million.

The personnel vacancies have become fewer as staff is being hired for the upcoming school year. Vacancies are posted quickly in an effort to obtain a highly qualified teacher. The new hires within the District were also identified with several positions being filled by current employees, and then their positions being posted as a vacancy.

3.0 ADJOURNMENT

3.1 Adjourn Board Workshop

Meeting was adjourned at 5:52 p.m.