

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**BOARD WORKSHOP**  
**Tuesday, April 9, 2019 (5:00 PM)**

---

**ATTENDANCE**

<b>BOARD MEMBERS PRESENT:</b>	Dale Maes Elizabeth Gomez Veronica Tso Tony DeHerrera
<b>BOARD MEMBERS ABSENT:</b>	Bruce Armenta
<b>SUPERINTENDENT:</b>	Dr. Kimberly Mizell
<b>ALSO IN ATTENDANCE:</b>	See Sign-In Sheet

**1.0 ROLL CALL**

**1.1 Roll Call for Board Workshop**

The Bloomfield School District Board of Education met for a board workshop on Tuesday, April 9, 2019 at 5:00 p.m. at the Administration Building Conference Room, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 5:04 p.m.

**2.0 BRIEFING and DISCUSSION ITEMS**

**2.1 Agenda for Current Board Meeting - Dr. Mizell**

The meeting agenda was reviewed with a change noted; the removal of Action Item 8.9: Approval of Two New Digital Coach Positions.

**2.2 Minutes of Previous Board Meeting - Dr. Mizell**

Minutes from the March 12, 2019 Board Meeting were reviewed with no changes noted.

**2.3 Travel Requests for Actual Expenses - Dr. Mizell**

Travel Requests were reviewed as follows:

- \*ODLA Training
- \*NMPED Language & Culture Bureau/Dual Language Ed for Funding Applicants
- \*Department of Dine Education: Tribal Consultation
- \*NMPED Gov't to Gov't Spring Summit
- \*Navajo School Clothing Program Visit
- \*Head to Toe Conference \*NMABE 45th Annual Conference
- \*Gathering of Nations Pow Wow
- \*MSBS Advisory Council Meeting
- \*NM Edge RFP Classes

**2.4 Finance Committee Briefing - Mrs. Maestas**

Briefing includes the Business Consent Agenda, Credit Card Statement Report, Revenue and Expenditure Reports, Fund Balance Report, Check Listing, Audit Contract for FY19, Athletic Concessions Contract and an update on the FY 19/20 Budget.

The FY19 Financial Audit Contract was submitted to the State Auditor's Office for approval. The District has chosen to extend the contract with Manning Accounting and Consulting Services. The audit should begin the week of April 15<sup>th</sup> and conclude the middle of October.

DJ's Pizza was awarded the Bloomfield Schools Concession Contract. Mr. Maes submits monthly financial reports for review by the Athletic Director and Director of Finance. The RFP states the contract needs to be reviewed annually with the option to renew for three (3) additional years. The contract was reviewed in March and the committee agreed to extend the contract with DJ's Pizza, Owner Dale Maes, for one year.

The 2019/20 budget is coming along nicely. We are still awaiting information from the State Department in order to move forward in the process. There is a mandated increase for teachers' salaries, the minimum wage has been increased, and there is an increase in medical and dental premiums. With the lower enrollment numbers, there have been some teaching positions cut for the next school year with teachers resigning or retiring. The public budget meeting will be held in May at the board work session.

### **2.5 Activity Requests - Dr. Mizell**

Activity Requests were reviewed as follows:

- \*BHS Choir - NMAA State Choir Festival
- \*Central Primary 2nd Grade - Aztec Ruins & Pioneer Village
- \*Blanco Robotics - First Championship Lego Robotics
- \*Central Primary 2nd Grade (Busy Bee Pod) - Aztec Ruins
- \*Central Primary 2nd Grade - Bolack's Electromechanical, Fish and Wildlife Museum
- \*BHS Senior Trip - Either Rafting in Durango, Cliff's in Albuquerque, or Hot Springs in Pagosa
- \*Central Primary 2nd Grade - E3 Children's Museum
- \*Central Primary 1st Grade - Bowlero Lanes & Kiwanis Park
- \*Central Primary 3rd Grade - Animas 10 Movies
- \*BHS History - Chaco Canyon
- \*BHS Student Council - Summer Workshop
- \*BHS Performing Arts - Bi-Annual Performing Arts trip to CA

### **2.6 Fundraiser Requests - Dr. Mizell**

Fundraiser Requests were reviewed as follows:

Fundraiser Requests:

- Central Primary
  - \*Office - Sonic Spirit Night
- Bloomfield High School
  - \*Performing/Fine Arts - Spirit Items Sales w/Advertisers

### **2.7 District Wellness Policy - Mr. Candelaria**

The District Wellness Policy is outdated and needs to be updated to be in compliance. The SHAC (School Health Advisory Council) met to establish the changes needed. The State Department has reviewed the edits and they have been accepted. The policy was presented during the March work session and now asking for board approval of the updated District Wellness Policy.

### **2.8 G-2550 Professional / Support Staff Sick Leave Policy - Mrs. Hernandez**

The District has decided to change the way sick and personal/vacation leave is accumulated beginning July 1, 2020. The current accrual process is causing strains on the district with employees who do not remain employed. The policy revisions were reviewed at the March work session and now requesting approval of the updated policy.

### **2.9 G-3200 Professional Staff Vacations and Holidays Policy - Mrs. Hernandez**

The District has decided to change the way vacation/personal leave is accumulated beginning July 1, 2020. The current accrual process is causing strains on the district with employees who do not remain employed.

The policy revisions were reviewed at the March work session and now requesting approval of the updated policy.

#### **2.10 2019-2020 School Calendar - Dr. Mizell**

The 2019-2020 school calendar is ready for approval. The graduation date remains at the end of the school year, the day before school releases for all students, due to the NMAA change in State Competition dates.

#### **2.11 Two New Digital Coach Positions - Mr. Florez & Mr. Summers**

There were vacant positions available that can be re-coded into the positions that were requested, therefore board approval isn't required.

Seeking to implement two digital coach positions to provide technology professional development and support to teachers, staff and students, to promote, coordinate, and manage the integration of technology in support of school curriculum/instructional pedagogy and department activities with the goal of improving student achievement and district success.

#### **2.12 K3+ Grant Submission - Ms. Marquez**

The grant is no longer considered K3+, but is now K5. The summer program will be run by Principal, Lynda Spencer, and will be taking place at Central Primary. Students will be from BECC, Central Primary, and Naaba Ani. There is a team of teachers that have already volunteered to teach this summer to implement the grant.

#### **2.13 Bilingual Application - Ms. Marquez**

Bilingual application and overview: there were 374 students identified by grant requirements. The District isn't teaching Spanish for proficiency, but as an option for a second language. The state is making changes that could impact student numbers.

#### **2.14 IDEA - B Grant Review - Mrs. Kluth-Clark**

The draft of the IDEA-B grant is ready for review and possible approval. The grant application has not been released and therefore cannot be approved until it has been released. Mrs. Kluth-Clark gave the Board members copies of the grant in a draft version for review, as it will need to be approved during the May Board meeting.

#### **2.15 Report & Discussion of District Activities - Dr. Mizell**

Dr. Mizell distributed a typed report indicating the maintenance projects, athletics progress and the personnel report of vacancies and new hires. The maintenance projects include roofing updates, grounds crew, custodial staff, and preventative maintenance. The water pipe at Naaba Ani has been replaced inside the building to the main shut off near the bus loop. The BHS auditorium roof and damage has been seen and documented with an insurance claim already filed. The grounds crew is working diligently to get all irrigation working and bring school lawns back to life. The Preventative Maintenance Plan for 2019-2020 has been finalized and submitted.

Athletics is doing well with Track, Softball and Baseball well underway. Baseball is currently ranked 16<sup>th</sup> in the state for 4-A. Softball competed in the Rio Rancho tournament where they were 19<sup>th</sup> out of 30 teams. Track has several state qualifiers!

The vacancies indicated in the personnel listing are for the 2019-2020 school year. With the retiring staff and positions currently filled with long-term substitutes there are several teaching vacancies identified. Some positions will not be filled due to attrition and lower student enrollment.

### **3.0 ADJOURNMENT**

#### **3.1 Adjourn Board Workshop**

Meeting was adjourned at 6:00 p.m.