

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**REGULAR BOARD MEETING**  
**Tuesday, June 11, 2019 (6:00 PM)**

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**ROLL CALL**

<b>BOARD MEMBERS PRESENT:</b>	Dale Maes Cecilia (Elizabeth) Lier (Gomez) Veronica Tso Bruce Armenta
<b>BOARD MEMBERS ABSENT:</b>	Tony DeHerrera
<b>SUPERINTENDENT:</b>	Dr. Kimberly Mizell
<b>ALSO IN ATTENDANCE:</b>	See Sign-In Sheet

**1.0 CALL TO ORDER**

**1.1 Invocation and Pledge of Allegiance to the Flag**

The Bloomfield School District Board of Education met on Tuesday, June 11, 2019 at 6:00 p.m. in the Administration Building Board Room, 325 N. Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 6:07 p.m. following the roll call, invocation and Pledge of Allegiance to the Flag.

**2.0 MEETING AGENDA**

**2.1 Approval of Meeting Agenda**

The meeting agenda was reviewed with no changes noted.

**Recommendation:** Superintendent recommends approval of the current meeting agenda

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Cecilia (Elizabeth) Lier (Gomez)**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the current meeting agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Cecilia (Elizabeth) Lier (Gomez)	Yes
Veronica Tso	Yes

**3.0 CONSENT AGENDA**

**3.1 Approval of Consent Agenda to include: Previous Meeting Minutes and Travel Requests**

Minutes from May 14, 2019 Meeting were reviewed with no changes noted.

- \*SRCL Grant Meeting with NMPED
- \*Innovation Education Symposium
- \*RDA/RAMS Summer Conference
- \*Principals Pursuing Excellence (PPE)
- \*Cooperative Educational Services (CES)
- \*CPI Training
- \*STARS Conference
- \*NMASBO Fall Conference
- \*NMASBO Winter Conference

\*NMASBO 2020 Spring Budget Workshop

**Recommendation:** Superintendent recommends approval of the consent agenda to include previous meeting minutes and travel requests.

**ORIGINAL - Motion**

Member (**Cecilia (Elizabeth) Lier (Gomez)**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the consent agenda to include previous meeting minutes and travel requests'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Cecilia (Elizabeth) Lier (Gomez)	Yes
Veronica Tso	Yes

**4.0 BUSINESS CONSENT AGENDA**

**4.1 Approval of Business Consent Agenda**

Business Consent Agenda includes Budget Increase and Maintenance BARs for May.

**Recommendation:** Superintendent recommends approval of the Business Consent Agenda

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Cecilia (Elizabeth) Lier (Gomez)	Yes
Veronica Tso	Yes
Dale Maes	Yes

**4.2 Approval of Blanket Approval Request for All BARs**

The finance office is requesting blanket approval for all BARs in advance. This allows the department to keep business flowing, decrease the need for 'special meetings' and continue to serve the schools in a timely fashion. All BARs will be reported in the following month's meeting.

**Recommendation:** Superintendent recommends approval of the blanket approval request for all BARs

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Cecilia (Elizabeth) Lier (Gomez)**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the blanket approval request for all BARs'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Cecilia (Elizabeth) Lier (Gomez)	Yes
Veronica Tso	Yes
Dale Maes	Yes

**5.0 SUPERINTENDENT'S REPORT/DISCUSSION**

**5.1 Report & Discussion of District Activities - Dr. Mizell**

Dr. Mizell distributed a typed report indicating the maintenance projects and the personnel report of vacancies and new hires. The maintenance projects include roof repair updates for BHS and Naaba Ani. The old softball field at BHS was demolished, thanks to Envirotech. An Asset & Loss Prevention Tech was hired. The failing alarms in the freezers at BHS were addressed with Honeywell. The playground area at BECC has been prepped for new playground installation.

The personnel report indicates 2019-2020 vacancies. Advertising is still well underway to gain qualified candidates. The new hires were also listed which shows several employees moving within the District.

## 6.0 PRESENTATIONS

### 6.1 Blanco Robotics - Mrs. Gutierrez

Mr. and Mrs. Gutierrez presented with the Blanco Robotics Team 'Dark Stars' that received an invitation to attend the 2019 FIRST LEGO League World Festival in Houston, TX. The team worked hard to get the financial support to attend with FIRST LEGO League providing \$5,000 in grant funds and First Financial donating \$3,000. The team consisted of 10 students who have participated in the Robotics program at Blanco during the school year.

A slideshow was presented to the Board showing the different competitions and stations at the Festival as well as the students learning new things. They were able to meet people from other states and countries as well as try different foods. It was a great opportunity for the students and they learned a lot. They also received the 'Judges Award' for their participation.

## 7.0 INFORMATION FOR THE BOARD

### 7.1 Bloomfield Association of Classroom Teachers (BACT)

No BACT Representative was present.

### 7.2 National Education Association (NEA - Bloomfield)

No NEA Representative was present.

### 7.3 Public Commentary

No Public Commentary was received.

## 8.0 ACTION ITEMS

### 8.1 Approval of Final FY19/20 Operating Budget

The FY20 Operating Budget has been submitted to NMPED for review. As of May 29, 2019, there has been minimal feedback. With that, we are asking for final approval of the FY19/20 Operating Budget.

**Recommendation:** Superintendent recommends approval of the FY19/20 Operating Budget

#### ORIGINAL - Motion

Member (**Cecilia (Elizabeth) Lier (Gomez)**) Moved, Member (**Veronica Tso**) Seconded to approve the ORIGINAL motion 'Superintendent recommends approval of the FY19/20 Operating Budget'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Veronica Tso	Yes
Dale Maes	Yes
Cecilia (Elizabeth) Lier (Gomez)	Yes
Bruce Armenta	Yes

### 8.2 Approval of Per-Pupil Expenditure Guidance Policy and Per-Pupil Expenditures for Submission to NMPED

State policy requires inclusion of per-pupil expenditures (PPEs) of Federal, State and local funds including actual personnel expenditures and actual non-personnel expenditures, disaggregated by source of funds. The policy will be included in the Finance Policy Handbook.

**Recommendation:** Superintendent recommends approval of the Per-Pupil Expenditure Guidance Policy and Per-Pupil Expenditures for submission to NMPED

#### ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Cecilia (Elizabeth) Lier (Gomez)**) Seconded to approve the ORIGINAL motion 'Superintendent recommends approval of the Per-Pupil Expenditure Guidance Policy and

Per-Pupil Expenditures for submission to NMPED'. Upon a roll call vote being taken, the vote was: Aye: 4  
Nay: 0. The motion **Carried. 4 - 0**

Dale Maes	Yes
Veronica Tso	Yes
Cecilia (Elizabeth) Lier (Gomez)	Yes
Bruce Armenta	Yes

### **8.3 Approval of Fixed Assets Inventory for FY19**

The FY19 Fixed Asset Inventory is a requirement for the audit. The report indicates all fixed assets, the acquisition date, and depreciation.

**Recommendation:** Superintendent recommends approval of Fixed Assets Inventory for FY19

#### **ORIGINAL - Motion**

Member (**Cecilia (Elizabeth) Lier (Gomez)**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Fixed Assets Inventory for FY19'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Dale Maes	Yes
Cecilia (Elizabeth) Lier (Gomez)	Yes
Bruce Armenta	Yes
Veronica Tso	Yes

### **8.4 Approval of Fundraiser Requests**

Fundraiser Requests were reviewed as follows:

#### Administration

\*District Magazine

#### Bloomfield High School

\*Girls Soccer - Youth Soccer Camp for ages 5-13

\*Cheer - Solicitations for Donations/Sponsorships

**Recommendation:** Superintendent recommends approval of the fundraiser requests

#### **ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the fundraiser requests'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Dale Maes	Yes
Cecilia (Elizabeth) Lier (Gomez)	Yes
Bruce Armenta	Yes
Veronica Tso	Yes

### **8.5 Approval to Sell Vacuum Cleaners to Fleming Chemical Company**

The vacuums are old and outdated and are no longer used in the District. Fleming Chemical Company has made an offer to buy the vacuums.

**Recommendation:** Superintendent recommends approval to sell vacuum cleaners to Fleming Chemical Company

#### **ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to sell vacuum cleaners to Fleming Chemical Company'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
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Cecilia (Elizabeth) Lier (Gomez)	Yes
Veronica Tso	Yes
Dale Maes	Yes

**9.0 EXECUTIVE/CLOSED SESSION**

**9.1 Convene to Closed Session.** Pursuant to NMSA 1978, §10-15-1 H(2) the Bloomfield Schools Board of Education will take action to go into Closed Session to address limited personnel matters. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session. Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'.

No closed session was called for.

**10.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION**

**10.1 Reconvene to Open Session.** As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters.

With no closed session needed, no reconvening was called for.

**11.0 ADVANCED PLANNING**

**11.1 Upcoming Events:**

\*July 9, 2019 - Board of Education Meeting

**12.0 ADJOURNMENT**

**12.1 Approval to Adjourn Current Board Meeting**

**Recommendation:** Superintendent recommends approval to adjourn the current board meeting.

**ORIGINAL - Motion**

Member (Cecilia (Elizabeth) Lier (Gomez)) Moved, Member (Bruce Armenta) Seconded to approve the ORIGINAL motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Cecilia (Elizabeth) Lier (Gomez)	Yes

Meeting was adjourned at 6:27 p.m.

		July 9, 2019
Board Member Signature	Title	Date Approved