

MINUTES
BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR BOARD MEETING
Tuesday, April 9, 2019 (6:00 PM)

ROLL CALL

BOARD MEMBERS PRESENT:	Dale Maes Elizabeth Gomez Veronica Tso Tony DeHerrera
BOARD MEMBERS ABSENT:	Bruce Armenta
SUPERINTENDENT:	Dr. Kimberly Mizell
ALSO IN ATTENDANCE:	See Sign-In Sheet

1.0 CALL TO ORDER

1.1 Invocation and Pledge of Allegiance to the Flag

The Bloomfield School District Board of Education met on Tuesday, April 9, 2019 at 6:00 p.m. in the Administration Building Board Room, 325 N. Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 6:08 p.m. following the roll call, invocation and Pledge of Allegiance to the Flag.

2.0 MEETING AGENDA

2.1 Approval of Current Meeting Agenda

Recommendation: Superintendent recommends approval of the current meeting agenda
ORIGINAL - Motion

Recommendation: Superintendent recommends approval of the current meeting agenda with the removal of 8.9: Two New Digital Coach Positions, 8.12: IDEA-B Grant Submittal, and the changing of 8.10 to read: Approval of K5 Grant Submission'

AMENDED - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **AMENDED** motion 'Superintendent recommends approval of the current meeting agenda with the removal of 8.9: Two New Digital Coach Positions, 8.12: IDEA-B, and the changing of 8.10 to read: Approval of K5 Grant Submission'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Tony DeHerrera	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes
Veronica Tso	Yes

3.0 CONSENT AGENDA

3.1 Approval of Consent Agenda to include: Previous Meeting Minutes and Travel Requests
Minutes from the March 12, 2019 Board Meeting were reviewed with no changes noted.

Travel requests were reviewed as follows:

- *ODLA Training
- *NMPED Language & Culture Bureau/Dual Language Ed for Funding Applicants
- *Department of Dine Education: Tribal Consultation

- *NMPED Gov't to Gov't Spring Summit
- *Navajo School Clothing Program Visit
- *Head to Toe Conference *NMABE 45th Annual Conference
- *Gathering of Nations Pow Wow
- *MSBS Advisory Council Meeting
- *NM Edge RFP Classes

Recommendation: Superintendent recommends approval of the consent agenda.

ORIGINAL - Motion

Member (**Veronica Tso**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the consent agenda'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Dale Maes	Yes
Veronica Tso	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes

4.0 BUSINESS CONSENT AGENDA

4.1 Approval of Business Consent Agenda.

Business Consent Agenda includes Decrease, Increase, and Maintenance BARs for March.

Recommendation: Superintendent recommends approval of the Business Consent Agenda

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Veronica Tso	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes

5.0 SUPERINTENDENT'S REPORT/DISCUSSION

5.1 Report & Discussion of District Activities - Dr. Mizell

Dr. Mizell distributed a typed report indicating the maintenance projects, athletics progress and the personnel report of vacancies and new hires. The maintenance projects include roofing updates, grounds crew, custodial staff, and preventative maintenance. The water pipe at Naaba Ani has been replaced inside the building to the main shut off near the bus loop. The BHS auditorium roof and damage has been seen and documented with an insurance claim already filed. The grounds crew is working diligently to get all irrigation working and bring school lawns back to life. The Preventative Maintenance Plan for 2019-2020 has been finalized and submitted.

Athletics is doing well with Track, Softball and Baseball well underway. Baseball is currently ranked 16th in the state for 4-A. Softball competed in the Rio Rancho tournament where they were 19th out of 30 teams. Track has several state qualifiers!

The vacancies indicated in the personnel listing are for the 2019-2020 school year. With the retiring staff and positions currently filled with long-term substitutes there are several teaching vacancies identified. Some positions will not be filled due to attrition and lower student enrollment.

6.0 PRESENTATIONS

6.1 Eagle Scout Service Project - David Cloer, Student

Eagle Scout, David Cloer, presented a PowerPoint presentation on his Eagle Scout service project: Free Book Exchange. His goal is to encourage the youth and community of Bloomfield to read. He plans on placing a free book house at three (3) schools over the summer. The idea is to provide weather proof housing for a book exchange. He shared a housing prototype with the Board. There will be books placed in the unit and over the summer participants can bring a book and take a book. The construction is set to begin on May 11th with placement at school sites soon after.

6.2 Mesa Alta Jr. High - Mrs. Crockett

Mrs. Crockett presented a video presentation indicating the Celebrations and Successes at Mesa Alta Jr. High. There was also a handout given for ELA and Math progress. The SRCL Grant had a family reading night where over 100 teachers, students, and family members participated and the school will participate in the 'One School – One Book' program. The Inspire Program has had great success with their weekly visits, unicycle presentation and lessons on character development and how to treat each other with respect. The music students presented with singing and playing of the ukuleles. The music department will have a fundraiser performance and dinner on May 14th at Mesa Alta.

6.3 Federal Programs Update - Ms. Marquez

Mrs. Marquez presented a PowerPoint presentation indicating the grants and programs housed in the Federal Programs office. The McKinney Vento Act for Homeless protects all students in a homeless situation. The Johnson O'Malley (JOM) program which contracts for education of eligible Indian students. The JOM program handles the Tribal Clothing for those qualifying students with a certificate of Indian blood (CIB number, parental cost shares and school supplies.

Federal Programs also manages Title I funds which is financial assistance for schools with high numbers or high percentages of children from low-income families. Title II funds which are used for professional development, the Grow Your Own Teacher program, and the District's goals and mentoring. Title III which is bilingual funding. This funding helps with TESOL endorsed teachers and parent communications. Title IV 21st Century funding which helps fund the safety coordinator to support student safety.

Federal Programs also manages the Impact Aid funding which helps all Native American students and a component that helps Native American students on federal lands. The K5+ grant, which was listed as K3+ last year, provides an extended learning opportunity for students over the summer. The Fine Arts grant helps support elementary school fine arts programs and teachers, which funds art and music for teachers K-6.

7.0 INFORMATION FOR THE BOARD

7.1 Bloomfield Association of Classroom Teachers (BACT)

No BACT Representative was present.

7.2 National Education Association (NEA - Bloomfield)

No NEA Representative was present.

7.3 Public Commentary

No Public Commentary was received.

The Bloomfield School District Board of Education welcomes public comments during its regular board meetings to offer suggestions on topics relevant to the Bloomfield Schools District. Topics may include suggestions for improving district services, policies, items currently on the meeting agenda, and etc. Citizens who wish to speak during Board of Education meetings should register with the administration office by noon the day preceding

the meeting by completing the Request to Address Board form. Your request must be confirmed before your name will be placed on the list of possible speakers.

8.0 ACTION ITEMS

8.1 Approval of FY19 Financial Auditor Contract

The Audit Contract has been submitted to the State Auditor's Office for approval. The contract with Manning Accounting and Consulting Services has been extended. Audit services should begin the week of April 15 and conclude the second week of October.

Recommendation: Superintendent recommends approval of FY19 Financial Auditor Contract

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of FY19 Financial Auditor Contract'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dale Maes	Yes
Elizabeth Gomez	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

8.2 Approval of FY20 Concession Services Award Continuation with DJ's Pizza Place, Owner Dale Maes

DJ's Pizza was awarded the Bloomfield Schools Concession Contract. Mr. Dale Maes, owner, submits monthly financial reports for review by the Athletic Director and Director of Finance. The RFP states the contract needs to be reviewed annually with the option to renew for three (3) additional years. The contract was reviewed in March and the committee has agreed to extend the contract.

Recommendation: Superintendent recommends Approval of FY20 Concession Services Award Continuation with DJ's Pizza Place, Owner Dale Maes

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends Approval of FY20 Concession Services Award Continuation with DJ's Pizza Place, Owner Dale Maes'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0** Abstain: **1**. The motion **Carried. 3 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Abstain
Veronica Tso	Yes

8.3 Approval of Activity Requests

Activity Requests were reviewed as follows:

- *BHS Choir - NMAA State Choir Festival
- *Central Primary 2nd Grade - Aztec Ruins & Pioneer Village
- *Blanco Robotics - First Championship Lego Robotics
- *Central Primary 2nd Grade (Busy Bee Pod) - Aztec Ruins
- *Central Primary 2nd Grade - Bolack's Electromechanical, Fish and Wildlife Museum
- *BHS Senior Trip - Either Rafting in Durango, Cliff's in Albuquerque, or Hot Springs in Pagosa
- *Central Primary 2nd Grade - E3 Children's Museum
- *Central Primary 1st Grade - Bowlero Lanes & Kiwanis Park
- *Central Primary 3rd Grade - Animas 10 Movies
- *BHS History - Chaco Canyon
- *BHS Student Council - Summer Workshop
- *BHS Performing Arts - Bi-Annual Performing Arts trip to CA

Recommendation: Superintendent recommends approval of the activity requests

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the activity requests'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Dale Maes	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Veronica Tso	Yes

8.4 Approval of Fundraiser Requests

Fundraiser Requests were reviewed as follows:

Fundraiser Requests:

Central Primary

*Office - Sonic Spirit Night

Bloomfield High School

*Performing/Fine Arts - Spirit Items Sales w/Advertisers

Recommendation: Superintendent recommends approval of fundraiser requests

ORIGINAL - Motion

Member (**Veronica Tso**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of fundraiser requests'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Veronica Tso	Yes
Tony DeHerrera	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes

8.5 Approval of District Wellness Policy

The District Wellness Policy is outdated and needs to be updated to be in compliance. The SHAC (School Health Advisory Council) met to establish the changes needed. The State Department has reviewed the edits and they have been accepted. Asking for Board approval of the updated District Wellness Policy.

Recommendation: Superintendent recommends approval of the District Wellness Policy

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the District Wellness Policy'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Elizabeth Gomez	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

8.6 Approval of G-2550 Professional / Support Staff Sick Leave Policy

The District has decided to change the way sick and personal/vacation leave is accumulated beginning July 1, 2020. The current accrual process is causing strains on the district with employees who do not remain employed.

Recommendation: Superintendent recommends approval of G-2550 Professional / Support Staff Sick Leave Policy

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of G-2550 Professional / Support Staff Sick Leave Policy'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes
Veronica Tso	Yes

8.7 Approval of G-3200 Professional Staff Vacations and Holidays Policy

The District has decided to change the way vacation/personal leave is accumulated beginning July 1, 2020. The current accrual process is causing strains on the district with employees who do not remain employed. **Recommendation:** Superintendent recommends approval of G-3200 Professional Staff Vacations and Holidays Policy

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of G-3200 Professional Staff Vacations and Holidays Policy'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dale Maes	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Veronica Tso	Yes

8.8 Approval of 2019-2020 School Calendar

Recommendation: Superintendent recommends approval of 2019-2020 School Calendar

ORIGINAL - Motion

Member (**Veronica Tso**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of 2019-2020 School Calendar'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes
Veronica Tso	Yes

8.9 Approval of Two New Digital Coach Positions

Seeking to implement two digital coach positions to provide technology professional development and support to teachers, staff and students, to promote, coordinate, and manage the integration of technology in support of school curriculum/instructional pedagogy and department activities with the goal of improving student achievement and district success.

Recommendation: Superintendent recommends approval of Two New Digital Coach Positions

ORIGINAL - Motion

Recommendation: Superintendent recommends the withdrawal of Two New Digital Coach Positions

WITHDRAWN - Motion

Member (**Tony DeHerrera**) Moved, Member (**Veronica Tso**) Seconded to approve the **WITHDRAWN** motion 'Superintendent recommends the withdrawal of Two New Digital Coach Positions'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes

Dale Maes	Yes
Veronica Tso	Yes

8.10 Approval of K3+ Grant Submission

K3+ Grant submission, goals, and expectations. The grant is no longer considered K3+, but is now K5. The summer program will be run by Principal, Lynda Spencer, and will be taking place at Central Primary. Students will be from BECC, Central Primary, and Naaba Ani. There is a team of teachers that have already volunteered to teach this summer to implement the grant.

Recommendation: Superintendent recommends approval of K3+ Grant Submission

ORIGINAL - Motion

Recommendation: Superintendent recommends approval of K5 Grant Submission

AMENDED - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **AMENDED** motion 'Superintendent recommends approval of K5 Grant Submission'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Elizabeth Gomez	Yes
Tony DeHerrera	Yes
Dale Maes	Yes
Veronica Tso	Yes

8.11 Approval of Bilingual Application

Bilingual application and overview. There were 374 students identified by grant requirements. The District isn't teaching Spanish for proficiency, but as an option for a second language. The state is making changes that could impact student numbers.

Recommendation: Superintendent recommends approval of Bilingual Application

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Bilingual Application'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes
Veronica Tso	Yes

8.12 Approval of IDEA - B Grant Application

The draft of the IDEA-B grant is ready for review; however it has not been released as of today. The request will be moved to the May Board meeting for approval.

Recommendation: Superintendent recommends approval of IDEA - B Grant Application

ORIGINAL - Motion

Recommendation: Superintendent recommends withdrawal of IDEA - B Grant Application

WITHDRAWN - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **WITHDRAWN** motion 'Superintendent recommends withdrawal of IDEA - B Grant Application'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes
Veronica Tso	Yes

9.0 EXECUTIVE/CLOSED SESSION

9.1 Convene to Closed Session. Pursuant to NMSA 1978, §10-15-1 H(2) the Bloomfield Schools Board of Education will take action to go into Closed Session to address limited personnel matters, specifically the Superintendent's Contract Extension. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session. Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'.

Recommendation: Superintendent recommends convening to closed session to discuss limited personnel matters, specifically the Superintendent's Contract Extension

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends convening to closed session to discuss limited personnel matters, specifically the Superintendent's Contract Extension'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Elizabeth Gomez	Yes
Veronica Tso	Yes
Dale Maes	Yes
Tony DeHerrera	Yes

10.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION

10.1 Reconvene to Open Session. As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters, specifically the Superintendent's Contract Extension.

Recommendation: Superintendent recommends reconvening to Open Session.

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends reconvening to Open Session'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes
Elizabeth Gomez	Yes

11.0 ADVANCED PLANNING

11.1 Upcoming Events:

- *Region I Meeting - April 17, 2019
- *Public Budget Meeting - May 14, 2019
- *Board of Education Meeting - May 14, 2019

12.0 ADJOURNMENT

12.1 Approval to Adjourn Current Board Meeting

Recommendation: Superintendent recommends approval to adjourn the current board meeting.

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Tony DeHerrera Yes
Veronica Tso Yes
Dale Maes Yes
Elizabeth Gomez Yes

Meeting was adjourned at 9:09 p.m.

 Board Member Signature  Title May 14, 2019
Date Approved