

MINUTES
BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR BOARD MEETING
Tuesday, October 9, 2018 (6:00 PM)

ROLL CALL

BOARD MEMBERS PRESENT: Dale Maes
Elizabeth Gomez
Tony DeHerrera

BOARD MEMBERS ABSENT: Veronica Tso
Bruce Armenta

SUPERINTENDENT: Dr. Kimberly Mizell

ALSO IN ATTENDANCE: See Sign-In Sheet

1.0 CALL TO ORDER

1.1 Invocation and Pledge of Allegiance to the Flag

The Bloomfield School District Board of Education met on Tuesday, October 9, 2018 at 6:00 p.m. in the Administration Building Board Room, 325 N. Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 6:01 p.m. following the roll call, invocation and Pledge of Allegiance to the Flag.

2.0 MEETING AGENDA

2.1 Approval of Meeting Agenda

The meeting agenda was reviewed with no changes noted.

Recommendation: Superintendent recommends approval of the current meeting agenda

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the current meeting agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes

3.0 CONSENT AGENDA

3.1 Approval of Consent Agenda to include: Previous Meeting Minutes and Travel Requests

Minutes from the September 18, 2018 Board Meeting were reviewed with no changes noted.

The following travel requests were submitted and reviewed.

- *NMSHA 2018 Convention
- *2018 Dine Language Teachers Association Fall Conference
- *NM Association of School Psychologists 2018
- *Food & Nutrition Bureau Meeting & Commodity Food Show
- *NMSBA 2018 Annual Convention
- *2018 La Cosecha Conference
- *2018 Government to Government Meeting & Summit

Recommendation: Superintendent recommends approval of the consent agenda.

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the consent agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Elizabeth Gomez	Yes
Tony DeHerrera	Yes
Dale Maes	Yes

4.0 BUSINESS CONSENT AGENDA

4.1 Approval of Business Consent Agenda

Business Consent Agenda includes Budget Increase and Maintenance BARs for September.

Recommendation: Superintendent recommends approval of the Business Consent Agenda

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes	Yes
Elizabeth Gomez	Yes
Tony DeHerrera	Yes

5.0 SUPERINTENDENT'S REPORT/DISCUSSION

5.1 Report & Discussion of District Activities

Dr. Mizell distributed a typed report during the work session indicating the maintenance projects, athletics progress and the personnel report of vacancies and new hires. The north gym at BHS is complete with a 15 year warranty. The roofing will match the other buildings including the metal trim. The roofing at the Bobcat gym is not covered under warranty as the damage is from normal wear and tear from the drains in the roof. The boiler pump at BECC went out causing flooding. The hood systems throughout the district were red flagged, but have since been updated to meet fire code. Training has taken place for ladder safety and lock out/tag out. The fencing is in the last stages of completion.

There was a call received earlier today from a parent who had went to the junior high to take something to his son. He wanted to call and let us know that it was a pain to get in, but that he really appreciates the district keeping the kids safe. The safety measures are being well received.

The strategic planning process has begun with a survey to parents and staff. The results were received and a meeting was held where the areas of concern were addressed: communication, staffing, funding, training, technology, and parent engagement. The process is still ongoing.

Athletics is progressing nicely. The Bobcat Football team is on a bye week after a win against Miyamura last week. October 5th was also YAFL night where the future football players and cheerleaders were able to see a great example of good sportsmanship. The Volleyball team is having a challenging season with a 5-7 standing. Boys and girls soccer are also struggling this year but hopefully it proves to be a very powerful learning year. Cross country placed 2nd at the Skyhawk Invitational two weeks ago. We have very talented athletes in a small district; never count them out as they are very capable.

The personnel report shows current vacancies as well as new hires for the District. In forward planning, the district is on hold for new hires as we're being very cautious. The District is currently down on enrollment by 207 students which will be an estimated decrease in funding of \$906,000 in the general operating budget. This does not include the impact in other departments such as federal programs and special education. This is money that the district receives, not money that would have to be paid back.

6.0 PRESENTATIONS

6.1 Naaba Ani Elementary - Mrs. Jensen

Mrs. Jensen presented a PowerPoint presentation with copies given to the Board as well as a copy of Naaba Ani's latest parent newsletter. Naaba Ani won first place for their homecoming float! The school grade remained a D, however there was a point increase in every category.

Mrs. Jensen reported on the PARCC data, in which she used comparing apples to oranges as the students that are being tested this year for 4th grade were last year's 3rd graders. She then reported on PARCC data in which she was comparing apples to apples (i.e.: last year's 3rd graders data to this year's 4th graders data). She shared the long-term goals of her 90-day plan in which she plans on Naaba Ani focusing on collaboration. This includes collaboration between teachers to ensure student achievement. The critical actions for collaboration will be developing an exit ticket per grade level to support learning intentions of standards addressed that week and teachers will be able to utilize the exit tickets to determine groupings and inform instruction or intervention the following week. Another focus will be school culture. Quality instruction has to be a prime focus of the school community. Critical actions will be put into place to ensure school culture.

Other changes that have taken place at Naaba Ani include students going directly to class in the mornings after breakfast. This allows for more instruction time and less time getting the children settled into class to learn. This also decreased the number of incidents and office referrals in the morning. This also has increased the number of students eating breakfast! There was a student assistance/testing coordinator hired to focus on the lower 25% of academic learning students to ensure interventions and documentation. This position also allows for the IRS and Assistant Principal time to be in the classrooms more and working with teachers. Teacher action plans were implemented and are proving to be a great asset.

6.2 Blanco Elementary - Mrs. Spencer

Mrs. Spencer presented a PowerPoint presentation with hard copies given to the Board. Blanco received a school grade of a B which was a big increase from the D received in 2017! Of the five grading categories, the three F grades were all increased. This shows great improvement overall. She shared the PARCC data from the 2017-2018 school year including graphs. The summary of the data reflects that 37% of students were proficient in writing, with Blanco's scores being the highest in the District in narrative writing! There were 26 students proficient in both Math and ELA and 48 students who were proficient in at least one area (Math or ELA). This means 1 out of every 3 students at Blanco is proficient in at least one area!

Mrs. Spencer also shared the 2018-2019 90-day plan focus areas with the Board. The three focus areas are data driven instruction, school culture, and collaboration. The focus for data driven instruction will follow PLC protocol, build Tier II tutoring in the master schedule, and will continue with Math WIN time. The focus area for school culture will consist of teachers being trained and coached in student engagement, grade level teams submitting weekly or biweekly lesson plans, teachers using student engagement strategies during Tier I and Tier II instructional time, and continuing with the PBIS program with a few changes. The collaboration focus will include teachers creating master plans that follow the District Pacing Guides on a quarterly basis, more math PD including the Math Teacher Leader Network (MTLN), and monthly PAC meetings with parents.

Blanco's staff is receiving useful professional development including PLC time, Write Tools training, Student Engagement training, and etc. The staff and students are also utilizing online learning with Imagine Learning, Imagine Math, Big Brainz Math Facts, and Reading Plus. All students complete an online math program after lunch.

6.3 2017-2018 Substance Abuse Data - Mr. Olivas

Mr. Olivas presented a PowerPoint presentation with copies given to the Board. The presentation had district-wide discipline by category but focused mainly on the drug violations, alcohol violations, and tobacco use. The graphic indicates that drug use was higher at the high school with 31 instances where there were only 10 or fewer at the junior high and elementary schools. There were no instances reported of alcohol use the elementary schools, 4 reported at the junior high and 6 at the high school. And there were only 8 instances reported district-wide of tobacco use.

The substance abuse incidents reported in 2017-2018 were 65, which is down from the 95 reported in the 2016-2017 school year. The discipline for each incident varied by factors of the offense, which included but was not limited to, out of school suspension, in school suspension, arrest/referral to the justice system, and other discipline including but not limited to verbal, temporary changes in settings, re-focus call to home, contracts, and etc. The policy that the

District has in place requires students to seek substance abuse counseling and to be placed on a contract that requires them to refrain from substance abuse.

7.0 INFORMATION FOR THE BOARD

7.1 Bloomfield Association of Classroom Teachers (BACT)

No BACT Representative was present.

7.2 National Education Association (NEA - Bloomfield)

No NEA Representative was present.

7.3 Public Commentary

No Public Commentary was received.

8.0 ACTION ITEMS

8.1 Approval to Execute the MOU with the City of Bloomfield for Repayment of Over-Billed Water Charges

The City of Bloomfield agrees to repay the District \$241,664.34 for over-billed water charges as detailed in the MOU.

Recommendation: Superintendent recommends approval to execute the MOU with the City of Bloomfield for Repayment of Over-Billed Water Charges

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to execute the MOU with the City of Bloomfield for Repayment of Over-Billed Water Charges'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Tony DeHerrera	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes

8.2 Approval of Activity Requests

Activity Requests were reviewed as follows:

- *BHS - Navajo Language Class to Jemez Pueblo Feast
- *MAJH - MESA Program to Discovery Festival
- *Blanco/Naaba Ani - Gifted Students to FIRST Lego Robotics

Recommendation: Superintendent recommends approval of the activity requests

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the activity requests'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes

8.3 Approval of Fundraiser Requests

Fundraiser Requests were reviewed as follows:

Central Primary

- *Office - Chili's Night Out
- *Office - Fun Run

Blanco Elementary

- *Library - Book Fair Oct/Nov
- *Library - Book Fair Jan/Feb

Bloomfield High School

- *Band/Choir/Theatre - Mattress Fundraiser

Recommendation: Superintendent recommends approval of the fundraiser requests

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the fundraiser requests'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion **Carried. 3 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes

8.4 Approval of Elective Course Color Guard/Drill Team at BHS

The Color Guard/Drill Team is an elective course planned to be offered at BHS. The JROTC Color Guard is one of the most important functions of a JROTC unit and it represents the JROTC program and the U.S. Army to the general public. The JROTC Drill Team is a precision drill platoon with the primary mission of showcasing the skills of select JROTC Cadets through precise and dynamic routines, both with and without weapons.

Recommendation: Superintendent recommends approval of the elective course Color Guard/Drill Team at BHS

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the elective course Color Guard/Drill Team at BHS'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion **Carried. 3 - 0**

Elizabeth Gomez	Yes
Dale Maes	Yes
Tony DeHerrera	Yes

8.5 Approval of Inventory items (Trucks) for Auction

There are five surplus maintenance trucks that are not in use and the maintenance department is requesting approval to place the trucks up for public auction. The trucks are aging maintenance trucks with broken door handles, doors that do not close properly, and etc.

Recommendation: Superintendent recommends approval of the inventory items (trucks) for auction

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the inventory items (trucks) for auction'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion **Carried. 3 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes

8.6 Approval of Additional 1/2 hour workday for Math EA at MAJH

An additional half hour is needed for a Math EA at MAJH that is filling in as long term substitutes; the additional half hour is for bus duty to help ensure student safety and supervision. In September 2 EAs were approved, however it should have been 3 EAs.

Recommendation: Superintendent recommends approval of additional half hour workday for Math EA at MAJH

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of additional half hour workday for Math EA at MAJH'. Upon a roll call vote being taken, the vote was: Aye: 3 Nay: 0. The motion **Carried. 3 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes

8.7 Approval of Additional EA for Second Grade at Blanco

With increased enrollment at Blanco Elementary in 2nd grade, an additional EA is needed for teacher assistance and student needs.

Recommendation: Superintendent recommends approval of additional EA for second grade at Blanco

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of additional EA for second grade at Blanco'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes

9.0 EXECUTIVE/CLOSED SESSION

9.1 Convene to Closed Session. Pursuant to NMSA 1978, §10-15-1 H(2) the Bloomfield Schools Board of Education will take action to go into Closed Session to address limited personnel matters. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session. Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'.

No closed session was called needed.

10.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION

10.1 Reconvene to Open Session. As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters.

With no closed session needed, no reconvening was called for.

11.0 ADVANCED PLANNING

11.1 Upcoming Events:

- *October 15, 2018 - SB-9 Special Election Meeting
- *November 2, 2018 - Parent/Teacher Conferences
- *November 7, 2018 - 2-Hour Early Release
- *November 13, 2018 - Board of Education Meeting

12.0 ADJOURNMENT

12.1 Approval to Adjourn Current Board Meeting

With all agenda items being reviewed, the meeting is ready to be adjourned.


Recommendation: Superintendent recommends approval to adjourn the current board meeting.

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Elizabeth Gomez	Yes
Dale Maes	Yes
Tony DeHerrera	Yes

Meeting was adjourned at 7:42 p.m.

	Board Secretary	November 13, 2018
Board Member Signature	Title	Date Approved