

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**REGULAR BOARD MEETING**  
**Tuesday, September 18, 2018 (6:00 PM)**

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**ROLL CALL**

**BOARD MEMBERS PRESENT:** Bruce Armenta  
Dale Maes  
Elizabeth Gomez  
Tony DeHerrera  
Veronica Tso

**BOARD MEMBERS ABSENT:**

**SUPERINTENDENT:** Dr. Kimberly Mizell

**ALSO IN ATTENDANCE:** See Sign-In Sheet

**1.0 CALL TO ORDER**

**1.1 Invocation and Pledge of Allegiance to the Flag**

The Bloomfield School District Board of Education met on Tuesday, September 18, 2018 at 6:00 p.m. in the Administration Building Board Room, 325 N. Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 6:07 p.m. following the roll call, invocation and Pledge of Allegiance to the Flag.

**2.0 MEETING AGENDA**

**2.1 Approval of Meeting Agenda**

The meeting agenda was reviewed with no changes noted.

**Recommendation:** Superintendent recommends approval of the current meeting agenda

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the current meeting agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Veronica Tso	Yes

**3.0 CONSENT AGENDA**

**3.1 Approval of Consent Agenda to include: Previous Meeting Minutes and Travel Requests**

Minutes from the August 14, 2018 Board Meeting were reviewed with no changes noted.

The following travel requests were submitted and reviewed.

- \*NMPED SPED Director's Fall Academy
- \*DODE Training
- \*CES Facilities Managers Workshop
- \*NAEHCY Annual Conference
- \*Government to Government Meeting
- \*AESA Annual Conference
- \*Athletic Trainer Travel for SY 2018-2019

**Recommendation:** Superintendent recommends approval of the consent agenda to include previous meeting minutes and travel requests.

**ORIGINAL - Motion**

Member (**Elizabeth Gomez**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the consent agenda to include previous meeting minutes and travel requests'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes
Bruce Armenta	Yes
Veronica Tso	Yes

## **4.0 BUSINESS CONSENT AGENDA**

### **4.1 Approval of Business Consent Agenda**

Business Consent Agenda includes increase BARs and numerous maintenance BARs for August.

**Recommendation:** Superintendent recommends approval of the Business Consent Agenda

**ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Dale Maes	Yes
Bruce Armenta	Yes
Elizabeth Gomez	Yes
Veronica Tso	Yes

## **5.0 SUPERINTENDENT'S REPORT/DISCUSSION**

### **5.1 Report & Discussion of District Activities**

Dr. Mizell distributed a typed report during the work session indicating the maintenance projects, athletics report and the personnel report of vacancies and new hires. The security measures are coming along nicely with most buildings having no immediate access to the student population. Upon arrival at a school site, you must be buzzed in, sign in, and then be buzzed into the main part of the building where students are. Gates and cameras will be installed at BHS. The gates that are currently installed will be equipped with a shock absorber bar to allow them to close after opening with no damage to the gates or injury to students. There will also be safety loops at BHS with entrance gates and exit gates to ensure the gates don't close on someone.

Fall sports are in full swing: football, volleyball, soccer, and cross country. Athletic participation is down, as is enrollment. With that, athletics seems to be going through a growing period with young players, which is a challenge. The Cross Country teams brought home first place in the Aztec Invitational!

The personnel report shows current vacancies as well as new hires for the District. With enrollment being down, the District look at student population and class sizes in January.

## **6.0 PRESENTATIONS**

### **6.1 Bloomfield Early Childhood Center - Mrs. Olivas**

Mrs. Olivas presented a PowerPoint presentation with handouts of the presentation given to the Board. She began with mentioning the school grade for BECC going from a B to an A! She then went on with the current student count, totaling 315 students. She addressed the essential skills to recognize and identify for both 3 year olds and 4 year olds in the Pre-K program. There are 8 Kindergarten Teachers and she addressed the essential skills to be learned throughout the year.

There were several slides on the 2017-2018 iStation data, which indicated 85% proficient and 29 students were 81% or above overall. She also addressed goals for the 2018-2019 iStation data. The focus areas of BECC are tier one interventions and collaboration. There were 4 major indicators in the tier one intervention critical action steps and three indicators in the collaboration critical action steps.

Child Find screening has begun with 26 students being screened and 18 students on the list to be screened in October. Upcoming events include: Straight A Express Celebration, Pre-K family dining night, bilingual night, SPED parent night, book fairs, and the Pre-K fieldtrip to Sutherland Farms.

#### **6.2 Central Primary - Ms. Arambula**

Ms. Arambula presented a PowerPoint presentation with handouts of the presentation given to the Board. She began with the schools revised Vision and Mission Statements. These were revised by the staff of Central Primary as a whole.

She presented a slide showing the demographics of the students at Central Primary with a total of 503 students. The school grade went from an F to a C with the hopes of an even higher school grade this year. She shared slides on ELA data, iStation data, PARCC scores, and Common Interim Assessment data.

The 90-day plan focus areas are tier 1 instruction, data driven instruction and standards alignment (ELA). There are 6 focus areas on tier 1 instruction and 6 focus areas on data driven instruction. Standard alignment (ELA) includes PLC learning plan and unpacking ELA standards from District's pacing guide.

Ms. Arambula also mentioned the resources and funding for Central Primary as well as some noteworthy changes being implemented. Upcoming events include: homecoming float, Shiprock fair fieldtrip, ELA family night, Math family night, Bilingual nights, Parent night, book fairs, and etc.

### **7.0 INFORMATION FOR THE BOARD**

#### **7.1 Bloomfield Association of Classroom Teachers (BACT)**

No BACT Representative was present.

#### **7.2 National Education Association (NEA - Bloomfield)**

No NEA Representative was present.

#### **7.3 Public Commentary**

No Public Commentary was received.

### **8.0 ACTION ITEMS**

#### **8.1 Approval to Donate the Ford Explorer to the City of Bloomfield**

In collaborating with the City of Bloomfield for security and safety at Bloomfield Schools to ensure adequate police representation at the district, a SRO has been hired. As part of the partnership, the District is willing to donate a Ford Explorer to the City for use by the SRO. The City will provide insurance, make appropriate modifications, and take responsibility of the vehicle.

**Recommendation:** Superintendent recommends approval to donate the Ford Explorer to the City of Bloomfield.

#### **ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to donate the Ford Explorer to the City of Bloomfield'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Dale Maes	Yes
Elizabeth Gomez	Yes
Bruce Armenta	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

### 8.2 Approval of Per Capita Feeder Routes

The District may provide per capita reimbursements to parents/guardians when regular bus services is not available or is impractical. There are five (5) per capita feeder routes identified for the FY19 school year.

**Recommendation:** Superintendent recommends approval of per capita feeder routes.

**ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of per capita feeder routes'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes

### 8.3 Approval of Activity Requests

Activity Request:

\*BHS Navajo Government to Fall Council Delegate Session

**Recommendation:** Superintendent recommends approval of the activity requests

**ORIGINAL - Motion**

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the activity requests'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Elizabeth Gomez	Yes
Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

### 8.4 Approval of Fundraiser Requests

Fundraiser Requests were reviewed as follows:

Naaba Ani Elementary

\*Library - Book Fair (Fall 2018 & Spring 2019)

\*Library - Birthday Book Club

Blanco Elementary

\*Office - Little Caesar's Pizza & Cookie Dough Kits

Mesa Alta Jr. High

\*Yearbook - Sucker Sales

\*MESA - Donorschoose.org for Donations

Bloomfield High School

\*Student Council - Krispy Kreme Doughnut Sales

\*Student Council - Double Good Popcorn Sales

\*Yearbook - Yearbook Sales, Senior Ads, & Business Ads

\*JROTC - Pie, Gourmet Cheesecake & Fruit Basket Sales

\*Cheer - Chick-fil-a Breakfast Tickets

\*Theatre & Choir - Sponsorship Letters for Donations

\*Theatre & Choir - Community Talent Show

**Recommendation:** Superintendent recommends approval of the fundraiser requests

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the fundraiser requests'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Veronica Tso	Yes
Bruce Armenta	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes

#### **8.5 Approval of Policy Revisions for K-1000 Public's Right to Know / IPRA / Freedom of Information**

The policy was updated at the December 2017 Board Meeting and revisions were presented at the August 2018 Board Meeting with a few changes noted. These changes are presented today for a request of final approval.

**Recommendation:** Superintendent recommends approval of Policy Revisions for K-1000 Public's Right to Know / IPRA / Freedom of Information

#### **ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Policy Revisions for K-1000 Public's Right to Know / IPRA / Freedom of Information'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Elizabeth Gomez	Yes
Tony DeHerrera	Yes
Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

#### **8.6 Approval of Additional Half Hour Workday for 2 Math EAs at MAJH**

An additional half hour is needed for two Math EAs at MAJH who are filling in as long term substitutes; the additional half hour is for bus duty to help ensure student safety and supervision.

**Recommendation:** Superintendent recommends approval of the additional half hour workday for two Math EAs at MAJH.

#### **ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the additional half hour workday for two Math EAs at MAJH'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes
Bruce Armenta	Yes
Veronica Tso	Yes

#### **8.7 Approval of Additional SPED Teacher at BECC**

An additional SPED teacher is needed at BECC to meet student needs. There are 2 students who are considered high-need which are new to the District and the 3 year old enrollment is unpredictable at this time. Also, the District services Head Start and they plan on opening on time this year.

**Recommendation:** Superintendent recommends approval of the additional SPED teacher at BECC.

#### **ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the additional SPED teacher at BECC'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

## **9.0 EXECUTIVE/CLOSED SESSION**

**9.1 Pursuant to NMSA 1978, §10-15-1 H(7), the Bloomfield Schools Board of Education will take action to go into Closed Session to address threatened or pending litigation: filing of civil restraining order. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session.**

**Recommendation:** Superintendent recommends that the School Board adjourns to Executive/Closed Session to address threatened or pending litigation: filing of civil restraining order.

### **ORIGINAL - Motion**

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends that the School Board adjourns to Executive/Closed Session to address threatened or pending litigation: filing of civil restraining order'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Veronica Tso	Yes

Meeting convened to closed session at 7:12 p.m.

## **10.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION**

**10.1 Reconvene to Open Session. As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was threatened or pending litigation: filing of civil restraining order.**

**Recommendation:** Superintendent recommends reconvening to Open Session.

### **ORIGINAL - Motion**

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends reconvening to Open Session'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Veronica Tso	Yes
Elizabeth Gomez	Yes
Bruce Armenta	Yes
Tony DeHerrera	Yes
Dale Maes	Yes

Meeting reconvened to open session at 7:51 p.m.

### **10.2 Approval of the Filing of a Civil Restraining Order**

**Recommendation:** Superintendent recommends approval of the filing of a civil restraining order.

### **ORIGINAL - Motion**

Member (**Tony DeHerrera**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the filing of a civil restraining order'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dale Maes	Yes
Veronica Tso	Yes
Elizabeth Gomez	Yes
Tony DeHerrera	Yes
Bruce Armenta	Yes

## 11.0 ADVANCED PLANNING

### 11.1 Upcoming Events:

- \*September 20, 2018 - Straight A Express, BECC Celebration
- \*September 21, 2018 - Strategic Planning Meeting
- \*September 28, 2018 - Homecoming
- \*October 3, 2018 - NMSBA Fall Region I Meeting, Kirtland
- \*October 9, 2018 - Board of Education Meeting

## 12.0 ADJOURNMENT

### 12.1 Approval to Adjourn Current Board Meeting

With all agenda items being reviewed, the meeting is ready to be adjourned.

**Recommendation:** Superintendent recommends approval to adjourn the current board meeting.

#### **ORIGINAL - Motion**

Member (**Elizabeth Gomez**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dale Maes	Yes
Elizabeth Gomez	Yes
Veronica Tso	Yes
Bruce Armenta	Yes
Tony DeHerrera	Yes

Meeting was adjourned at 7:57 p.m.

  
Board Member Signature

  
Title

October 9, 2018  
Date Approved