

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**REGULAR BOARD MEETING**  
**Tuesday, July 10, 2018 (6:00 PM)**

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**ROLL CALL**

**BOARD MEMBERS PRESENT:** Bruce Armenta  
Dale Maes  
Veronica Tso

**BOARD MEMBERS ABSENT:** Tony DeHerrera  
Elizabeth Gomez

**SUPERINTENDENT:** Dr. Kimberly Mizell

**ALSO IN ATTENDANCE:** See Sign-In Sheet

**1.0 CALL TO ORDER**

**1.1 Invocation and Pledge of Allegiance to the Flag**

The Bloomfield School District Board of Education met on Tuesday, July 10, 2018 at 6:00 p.m. in the Administration Building Board Room, 325 N. Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 6:24 p.m. following the roll call, invocation and Pledge of Allegiance to the Flag.

**2.0 MEETING AGENDA**

**2.1 Approval of Meeting Agenda**

The meeting agenda was reviewed with no changes noted.

**Recommendation:** Superintendent recommends approval of the meeting agenda

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the meeting agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Veronica Tso	Yes
Dale Maes	Yes

**3.0 CONSENT AGENDA**

**3.1 Approval of Consent Agenda to include: Previous Meeting Minutes and Travel Requests**

Minutes from the June 12, 2018 Board Meeting were reviewed with no changes noted.

The following travel requests were submitted and reviewed with no questions or concerns:

- \*NMSBA Leadership Retreat
- \*RDA Summer Conference
- \*Threat Assessment Seminar

**Recommendation:** Superintendent recommends approval of the consent agenda.

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the consent agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
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Dale Maes	Yes
Veronica Tso	Yes

#### **4.0 BUSINESS CONSENT AGENDA**

##### **4.1 Approval of Business Consent Agenda**

Business Consent Agenda includes Cash Transfer, Budget Decrease, Budget Increase, Transfer and Maintenance BARs for June.

**Recommendation:** Superintendent recommends approval of the Business Consent Agenda

##### **ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Veronica Tso	Yes
Dale Maes	Yes
Bruce Armenta	Yes

#### **5.0 SUPERINTENDENT'S REPORT/DISCUSSION**

##### **5.1 Superintendent's Report & Discussion of District Activities**

Dr. Mizell distributed a typed report during the work session indicating the maintenance projects, grant funds recently received and the personnel report of vacancies and new hires.

The maintenance department report indicates works in progress for the grounds, custodians, and facilities. The crack in the structure of the wrestling building was submitted to insurance but was denied. Currently obtaining quotes from engineers on repairs. With the priority of the wrestling building, the facilities have been placed in a priority of need. The building repairs will move the roofing replacement at Central Primary will be repaired at this time instead of replaced. Also a priority is repairing the wall of the north gym that has been damaged by practicing baseball indoors.

Grants have been receiving totaling over \$2M including a recently funded striving readers grant, which will add 7 jobs. The funding received will help support the district goals. Staff is aggressively looking for new funding and applying for what we have availability to. We would like to thank the Board for their support. There are still some partnership grants pending with outside organizations. There are 190 students in the K-3 Plus program this summer at Central Primary.

The personnel report shows current vacancies as well as new hires for the District. There have been several last minute resignations, which we will work diligently to fill.

#### **6.0 INFORMATION FOR THE BOARD**

##### **6.1 Bloomfield Association of Classroom Teachers (BACT)**

No BACT Representative was present.

##### **6.2 National Education Association (NEA - Bloomfield)**

No NEA Representative was present.

##### **6.3 Public Commentary**

No Public Commentary was received.

#### **7.0 ACTION ITEMS**

##### **7.1 Approval of Co-op bid No.8-General 2018-19 use for Labatt Foods for the purchase of Food and Non-food items**

Labatt Foods which was placed for bid through the New Mexico School Nutrition Cooperative and Santa Fe Public Schools. The bid was awarded on June 5, 2018.

**Recommendation:** Superintendent recommends approval of Co-op bid use for Labatt Foods for the purchase of Food and Non-food items

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of Co-op bid use for Labatt Foods for the purchase of Food and Non-food items'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

**7.2 Approval of piggy backing on Las Cruces bid for purchase of Commodity Process Products**

Commodity Processing which was approved through Las Cruces Public Schools in January 2018.

**Recommendation:** Superintendent recommends approval of piggy backing on Las Cruces bid for purchase of Commodity Process Products

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of piggy backing on Las Cruces bid for purchase of Commodity Process Products'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Veronica Tso	Yes
Bruce Armenta	Yes
Dale Maes	Yes

**7.3 Approval of Grade Point Average & Class Rank Revisions at BHS**

Mr. Summers presented a PowerPoint presentation noting the changes that are being requested. The last revisions included a plus/minus GPA scale as well as a 5.0 scale for Dual Credit and AP Courses. Current revisions are needed in order to ensure the overall top scholars at BHS are acknowledged and awarded properly. The new proposal will also add an assessment in the ranking, which cannot be the ASVAB, will include the GPA, and allow credit for the taking of more rigorous courses. This will allow the top 2 students to be the salutatorian and valedictorian.

**Recommendation:** Superintendent recommends approval of the Grade Point Average & Class Rank Revisions at BHS

**ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Grade Point Average & Class Rank Revisions at BHS'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

**7.4 Approval of MAJH New Courses, Schedule Changes and Attendance Coding Changes**

MAJH to add two elective courses 1) Intro to Computer Programs (free through Coding.org) and 2) Hindi Language. Schedule change to meet the needs of students and staff, with Monday, Thursday and Friday remaining the same and Tuesday and Wednesday being on a block schedule - 90 minutes. Attendance coding similar to the High School with no grade status with the understanding that it will assist with the attendance for the school grade and parent awareness of the student's attendance at school is vital.

**Recommendation:** Superintendent recommends approval of MAJH adding two elective courses, schedule changes, and attendance coding changes for the 2018-19 school year

**ORIGINAL - Motion**

Upon review of the proposed additional courses, the computer programs elective course can be approved, but the Hindi Language course will need to be thought out further. The proposed schedule change to allow for advisement and student support will tremendously help the student body as well as the staff. As for the proposed attendance coding with no grade status, approval will need to be placed on hold for further clarification such as staffing concerns, management, and athletic ramifications.

**Recommendation:** Superintendent recommends approval of MAJH bell schedule change for advisement and student support and the adding of computer programs elective course only.

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **AMENDED** motion 'Superintendent recommends approval of MAJH bell schedule change for advisement and student support and the adding of computer programs elective course.' Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes	Yes
Veronica Tso	Yes
Bruce Armenta	Yes

## 8.0 EXECUTIVE/CLOSED SESSION

**8.1 Convene to Closed Session.** Pursuant to NMSA 1978, §10-15-1 H(2) the Bloomfield Schools Board of Education will take action to go into Closed Session to address limited personnel matters regarding the complaint and investigation of district staff. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session. Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'.

**Recommendation:** Superintendent recommends convening to closed session to discuss limited personnel matters regarding the complaint and investigation of district staff.

### **ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends convening to closed session to discuss limited personnel matters regarding the complaint and investigation of district staff'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes	Yes
Bruce Armenta	Yes
Veronica Tso	Yes

Meeting convened to closed session at 7:37 p.m.

## 9.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION

**9.1 Reconvene to Open Session.** As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters regarding the complaint and investigation of district staff.

**Recommendation:** Superintendent recommends reconvening to Open Session.

### **ORIGINAL - Motion**

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends reconvening to Open Session'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Bruce Armenta	Yes
Veronica Tso	Yes
Dale Maes	Yes

Meeting reconvened to open session at 8:12 p.m.

## 10.0 ADVANCED PLANNING

### 10.1 Upcoming Events:

- \*NMSBA Leadership Retreat, Taos, NM - July 13-14, 2018
- \*All Staff Meeting & Keynote Speaker - August 10, 2018
- \*Board of Education Meeting - August 14, 2018

## 11.0 ADJOURNMENT

### 11.1 Approval to Adjourn Current Board Meeting

**Recommendation:** Superintendent recommends approval to adjourn the current board meeting.

**ORIGINAL - Motion**

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0**. The motion **Carried. 3 - 0**

Dale Maes	Yes
Bruce Armenta	Yes
Veronica Tso	Yes

Meeting was adjourned at 8:27 p.m.

		August 14, 2018
Board Member Signature	Title	Date Approved