

MINUTES
BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR BOARD MEETING
Tuesday, June 12, 2018 (6:00 PM)

ROLL CALL

BOARD MEMBERS PRESENT: Bruce Armenta
Dale Maes
Elizabeth Gomez
Tony DeHerrera

BOARD MEMBERS ABSENT: Veronica Tso

SUPERINTENDENT: Dr. Kimberly Mizell

ALSO IN ATTENDANCE: See Sign-In Sheet

1.0 CALL TO ORDER

1.1 Invocation and Pledge of Allegiance to the Flag

The Bloomfield School District Board of Education met on Tuesday, June 12, 2018 at 6:00 p.m. in the Administration Building Board Room, 325 N. Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 6:03 p.m. following the roll call, invocation and Pledge of Allegiance to the Flag.

2.0 MEETING AGENDA

2.1 Approval of Current Meeting Agenda

The meeting agenda was reviewed with no changes noted.

Recommendation: Superintendent recommends approval of the current meeting agenda

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the current meeting agenda'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes

3.0 CONSENT AGENDA

3.1 Approval of Consent Agenda to include: Previous Meeting Minutes and Travel Requests

Minutes from the May 8, 2018 Board Meeting were reviewed with no changes noted.

The following travel requests were submitted and reviewed with no questions or concerns:

*RDA Grant Meeting - Albuquerque, NM

*STARS Data Conference - Santa Fe, NM

Recommendation: Superintendent recommends approval of the consent agenda.

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the consent agenda'. Upon a roll call vote being taken, the vote was: Aye: 4 Nay: 0. The motion **Carried. 4 - 0**

Tony DeHerrera	Yes
Bruce Armenta	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes

4.0 BUSINESS CONSENT AGENDA

4.1 Approval of Business Consent Agenda

Business Consent Agenda includes increase, transfer, and maintenance BARs were presented with no questions or concerns.

Recommendation: Superintendent recommends approval of the Business Consent Agenda

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Elizabeth Gomez	Yes
Tony DeHerrera	Yes
Bruce Armenta	Yes
Dale Maes	Yes

4.2 Blanket Approval Request for All BARs

The finance office is requesting blanket approval for all BARs in advance. This allows the department to keep business flowing, decrease the need for 'special meetings' and continue to serve the schools in a timely fashion. All BARs will be reported in the following month's meeting.

Recommendation: Superintendent recommends the blanket approval request for all BARs

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends the blanket approval request for all BARs'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Tony DeHerrera	Yes
Bruce Armenta	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes

5.0 SUPERINTENDENT'S REPORT/DISCUSSION

5.1 Dr. Mizell's Report and Discussion of District Activities

Dr. Mizell distributed a typed report during the work session indicating the maintenance projects, grant funds recently received, and personnel vacancies along with new hires for the district. The maintenance department has had some movement in staff and the much needed hiring of a carpenter. Custodians are starting their summer cleaning projects and the security measures are still being worked on. The repairs to Naaba Ani will take place over the summer as well from the flooding that took place. The fire alarm systems are being inspected, the coolers are being serviced, and the freezers are being set up on a monitoring system to alert personnel when temperatures drop to stop spoilage and prevent massive food loss.

The District has had some successes in funding opportunities within the last few months including an increase in the Pre-K grant funding. There were also grants received for K-3 Plus, Reads to Lead, CSI, Carl Perkins, and Corporate Grants. Funding total combined is over \$1 million.

The personnel vacancies have become fewer as staff is being hired for the upcoming school year. Vacancies are posted quickly in an effort to obtain a highly qualified teacher. The new hires within the District were also identified with several positions being filled by current employees, and then their positions being posted as a vacancy.

6.0 INFORMATION FOR THE BOARD

6.1 Bloomfield Association of Classroom Teachers (BACT)

No BACT Representative was present.

6.2 National Education Association (NEA - Bloomfield)

No NEA Representative was present.

6.3 Public Commentary

No Public Commentary was received.

7.0 ACTION ITEMS

7.1 Approval of Final Operating Budget for FY18-19

The FY19 Operating Budget has been submitted to NMPED for review.

Recommendation: Superintendent recommends approval of the Final Operating Budget for FY18-19

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Final Operating Budget for FY18-19'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Tony DeHerrera	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes

7.2 Approval of FY19 Concession Service Continuation with DJ's Pizza

The concession service contract was awarded to DJ's Pizza, Owner Dale Maes, after an RFP process. The RFP states the contract needs to be reviewed annually with an option to renew for three (3) additional years.

Recommendation: Superintendent recommends approval of the FY19 Concession Service Continuation with DJ's Pizza, Owner Dale Maes

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the FY19 Concession Service Continuation with DJ's Pizza, Owner Dale Maes'. Upon a roll call vote being taken, the vote was: Aye: **3** Nay: **0** Abstain: **1**. The motion **Carried. 3 - 0**

Tony DeHerrera	Yes
Bruce Armenta	Yes
Dale Maes	Abstain
Elizabeth Gomez	Yes

7.3 Approval of Fundraisers Requests

Fundraiser Requests were reviewed with no questions or concerns as follows:

Central Primary Office - Pickle Sales

Mesa Alta Jr. High Music - Donorschoose.org for Drums

Recommendation: Superintendent recommends approval of the fundraiser requests

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the fundraiser requests'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Elizabeth Gomez	Yes
Bruce Armenta	Yes
Tony DeHerrera	Yes
Dale Maes	Yes

7.4 Approval of Extension for the Student Nutrition Cooperative & Labatt Food Service Contract for 31 Days

Asking for an extension while the Student Nutrition Cooperative obtains a new bid with Labatt Food Services. **Recommendation:** Superintendent recommends approval of the extension for Student Nutrition Cooperative for 31 days.

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the extension for Student Nutrition Cooperative for 31 days'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Tony DeHerrera	Yes
Bruce Armenta	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes

7.5 Approval of Inventory Items for Auction

Inventory items that are no longer used or no longer serve a purpose are inventoried and then placed up for auction with the money received returned to the general operating fund.

Recommendation: Superintendent recommends approval of inventory items for auction

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of inventory items for auction'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes

7.6 Approval of IDEA-B Grant Submission for 2018-2019

The grant information was reviewed at the May 8, 2018 work session, at that time the grant had not been released and was tabled during the Board Meeting. The grant has not been released and is ready for submission, requesting Board approval.

Recommendation: Superintendent recommends approval of the IDEA-B grant submission.

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the IDEA-B grant submission'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Tony DeHerrera	Yes
Dale Maes	Yes
Bruce Armenta	Yes

8.0 EXECUTIVE/CLOSED SESSION

8.1 Convene to Closed Session. Pursuant to NMSA 1978, §10-15-1 H(2) the Bloomfield Schools Board of Education will take action to go into Closed Session to address limited personnel matters. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session. Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'.

No closed session was called for.

9.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION

9.1 Reconvene to Open Session. As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters.

With no closed session needed, no reconvening was called for.

10.0 ADVANCED PLANNING

10.1 Upcoming Events:

- *July 10, 2018 - Board of Education Meeting
- *July 13-14, 2018 – NMSBA 2018 Leadership Retreat, Taos, NM

11.0 ADJOURNMENT

11.1 Approval to Adjourn Current Board Meeting


Recommendation: Superintendent recommends approval to adjourn the current board meeting.

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Dale Maes	Yes
Bruce Armenta	Yes
Elizabeth Gomez	Yes
Tony DeHerrera	Yes

Meeting was adjourned at 6:20 p.m.

 Board Member Signature	 Title	July 10, 2018 Date Approved
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