

**MINUTES**  
**BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION**  
**BOARD WORKSHOP**  
**Tuesday, February 13, 2018 (5:00 PM)**

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**ROLL CALL**

THE FOLLOWING MEMBERS WERE PRESENT:

**BOARD MEMBERS PRESENT:** Dale Maes  
Tony DeHerrera  
Veronica Tso

**BOARD MEMBERS ABSENT:** Bruce Armenta  
Elizabeth Gomez

**SUPERINTENDENT:** Dr. Kimberly Mizell

**ALSO IN ATTENDANCE:** See Sign-In Sheet

**1.0 ROLL CALL**

**1.1 Roll Call for Board Workshop**

The Bloomfield School District Board of Education met for a board workshop on Tuesday, February 13, 2018 at 5:00 p.m. at the Administration Building Conference Room, 325 N Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 4:58 p.m.

**2.0 BRIEFING and DISCUSSION ITEMS**

**2.1 Review Meeting Agenda - Dr. Mizell**

The meeting agenda was reviewed with no changes noted.

**2.2 Review Previous Meeting Minutes - Dr. Mizell**

The meeting minutes from the January 9, 2018 meeting were reviewed with no changes noted.

**2.3 Travel Requests for Actual Expenses - Dr. Mizell**

The following travel requests were submitted and reviewed with no questions or concerns:

- \*Fine Arts Winter Conference
- \*Math Teacher Leader Network (MTLN) Meeting
- \*School Nutrition Cooperative Meeting
- \*UNM American Indian Junior Day
- \*NMASBO Winter Conference
- \*Case Management 101 Training
- \*State Transportation Meeting
- \*CYFD Summer Food Service Program Training
- \*NMASBO Spring Budget Workshop
- \*Connect 2018 by TylerTech
- \*Navajo Nation Council 2018 Spring Session

**2.4 Finance Committee Briefing - Mrs. Maestas**

Briefing includes the Business Consent Agenda and January Revenue & Expenditure Reports. Also included is the required financial report to the state, which is filed quarterly, and the FY18 final program unit value for the 2017-2018 school year. Budget discussions have begun with schools and departments for FY19.

**2.5 Activity Requests - Dr. Mizell**

Activity Requests were reviewed with no questions or concerns as follows:

- \*Blanco Robotics to State Competition
- \*BHS Native Students to UNM American Indian Junior Day
- \*MAJH Gifted to State DI Competition
- \*BHS Navajo Government to Spring Council Delegate Session
- \*MAJH Gifted to tour Fort Lewis College and Rec Center
- \*MAJH Unique Learning to the Zoo and Aquarium
- \*CYB PBIS Rewards to Cliffs Amusement Park

## **2.6 Fundraiser Requests - Dr. Mizell**

Fundraiser Requests were reviewed with no questions or concerns as follows:

Blanco Elementary

- \*Library - Book Fair

Bloomfield High School

- \*Visual Arts - Art Sale
- \*Project Graduation - Frito Pie Dinner
- \*Powder Puff 2018 - T-Shirt Sales, Hat Day, Pie-in-the-face, Raffle, Game Attendance, Sucker Sales, Cow Bell Sales, and Serious Texas BBQ Night
- \*Cheer - Mini Cheer Clinic for Football and Basketball, Dinner and Silent Auction, Fan Gear Sales, Car Wash Pledges and Bake Sale, Color Run, and Craft Fair with the Boys and Girls Club
- \*Wrestling - Lift-a-Thon and Car Wash
- \*JROTC - Rose Sales (roses made from aluminum cans)
- \*Sr. Class - Chipotle Burrito Sales

## **2.7 Special Services Coordinator Position - Mrs. Kluth-Clark**

With the current shortage of Teachers for the Gifted, and having exhausted multiple means in an attempt to secure qualified, licensed candidates, the district will be short three positions for the 2018-2019 school year. To fill this need and provide continuity of services throughout the District, we are requesting the addition of a Special Services Coordinator.

The job description depicts a coordinator position where the coordinator is also a teacher. As a gifted teacher, the position would be split with more than one school site to ensure more children receive the services. The coordinator would also oversee ChildFind.

## **2.8 2018-2019 and 2019-2020 School Calendar Review - Dr. Mizell**

Draft Academic Calendars for 2018-2019 & 2019-2020 were shared. Both calendars include late starts on Mondays with professional development days moved from Wednesdays to Mondays. The late start gives the staff more time needed professional development and planning time. The holiday schedule follows that of the area schools and the college. However, Farmington Schools is looking at a later start to accommodate for the Connie Mack games and the San Juan County Fair.

After discussions, a survey will be sent out to the community for input on a late start to accommodate for the fair, which will put school ending after the Memorial Day holiday. If the calendar was to stay as the current draft, with school starting on August 13<sup>th</sup> for transition students and August 14<sup>th</sup> for all students, the teachers would have to be better informed as to which students are showing at the fair in order to get the students excused and the work ahead of time so they aren't behind at the start of school. The survey results will be shared at the next board workshop in March.

## **2.9 District Website Update - Mr. Florez**

Mr. Florez handed out two different proposals for the district website. The first proposal is the current Google website design in which the IT staff will work more diligently with the school sites and departments to get updates to place on the website. The current design is free of charge, but is limited. The current design was adopted in 2015 and is a cloud-based system.

The second proposal is with SchoolMessenger, which would correspond with the Robocall system. With that, if an emergency Robocall is placed than the website would have a scrolling marquee to indicate the message as well. Even if the district chooses to go with the second option, the IT department will be more diligent in getting updates from school sites and departments for more accurate information. There is an initial fee as well as a yearly maintenance fee for this proposal. Advantages include newly designed template designs, 24/7 support, ADA compliance, approval system, and device auto-resize.

### **2.10 Superintendent's Report - Dr. Mizell**

Dr. Mizell distributed a typed report during the board workshop indicating the maintenance projects, athletic standings, and personnel vacancies and new hires for the district. The maintenance department has had some changes in personnel as Mr. Slayton retired and Mrs. Redwine has been appointed Interim Facilities Manager. There are several district-wide projects taking place including the completion of the roof at MAJH, the parking flow at BECC, rolling gates at MAJH, and the disinfecting of campuses due to the flu season.

Athletics is progressing nicely with Cheer placing 2<sup>nd</sup> at the State Qualifying Spirit Express West Competition and heading to the UNM Spirit Invitation this coming weekend. The Boys and girls basketball teams are doing well with the girls team being ranked 2<sup>nd</sup> in the State behind Los Lunas. Wrestling had 11 of the 12 team members qualify for the State Tournament in Rio Rancho this coming weekend.

The personnel vacancies remain about the same throughout the District. Vacancies are still posted and actively accepting applications. The new hires include EAs and long-term subs as needed throughout the district. Mr. Brian Mosley has been placed as the Dean of Students at Central Primary.

## **3.0 ADJOURNMENT**

### **3.1 Adjourn Board Workshop**

Meeting was adjourned at 6:00 p.m.