

MINUTES
BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR BOARD MEETING
Tuesday, February 13, 2018 (6:00 PM)

ROLL CALL

THE FOLLOWING MEMBERS WERE PRESENT:

BOARD MEMBERS: Bruce Armenta
Dale Maes
Elizabeth Gomez
Tony DeHerrera
Veronica Tso

SUPERINTENDENT: Dr. Kimberly Mizell

ALSO IN ATTENDANCE: See Sign-In Sheet

1.0 CALL TO ORDER

1.1 Invocation and Pledge of Allegiance to the Flag

The Bloomfield School District Board of Education met on Tuesday, February 13, 2018 at 6:00 p.m. in the Administration Building Board Room, 325 N. Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 6:11 p.m. following the roll call, invocation and Pledge of Allegiance to the Flag.

2.0 MEETING AGENDA

2.1 Approval of Current Meeting Agenda

The meeting agenda was reviewed with no changes noted.

Recommendation: Superintendent recommends approval of the current meeting agenda.

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the current meeting agenda'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Elizabeth Gomez	Yes
Tony DeHerrera	Yes

3.0 CONSENT AGENDA

3.1 Approval of Consent Agenda to include: Previous Meeting Minutes and Travel Requests

Minutes from the January 9, 2018 Board Meeting were reviewed with no changes noted.

The following travel requests were submitted and reviewed with no questions or concerns:

- *Fine Arts Winter Conference
- *Math Teacher Leader Network (MTLN) Meeting
- *School Nutrition Cooperative Meeting
- *UNM American Indian Junior Day
- *NMASBO Winter Conference
- *Case Management 101 Training
- *State Transportation Meeting
- *CYFD Summer Food Service Program Training

- *NMASBO Spring Budget Workshop
- *Connect 2018 by TylerTech
- *Navajo Nation Council 2018 Spring Session

Recommendation: Superintendent recommends approval of the consent agenda to include previous meeting minutes and travel requests.

ORIGINAL - Motion

Member (**Veronica Tso**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the consent agenda to include previous meeting minutes and travel requests'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes

4.0 BUSINESS CONSENT AGENDA

4.1 Approval of Business Consent Agenda

Business consent agenda to include decrease, transfer and maintenance BARs for January.

Recommendation: Superintendent recommends approval of the Business Consent Agenda.

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes
Elizabeth Gomez	Yes

5.0 SUPERINTENDENT'S REPORT/DISCUSSION

5.1 Dr. Mizell's Report and Discussion of District Activities

Dr. Mizell distributed a typed report during the board workshop indicating the maintenance projects, athletic standings, and personnel vacancies and new hires for the district. The maintenance department has had some changes in personnel as Mr. Slayton retired and Mrs. Redwine has been appointed Interim Facilities Manager. There are several district-wide projects taking place including the completion of the roof at MAJH, the parking flow at BECC, rolling gates at MAJH, and the disinfecting of campuses due to the flu season.

Athletics is progressing nicely with Cheer placing 2nd at the State Qualifying Spirit Express West Competition and heading to the UNM Spirit Invitation this coming weekend. The Boys and girls basketball teams are doing well with the girls team being ranked 2nd in the State behind Los Lunas. Wrestling had 11 of the 12 team members qualify for the State Tournament in Rio Rancho this coming weekend.

The personnel vacancies remain about the same throughout the District. Vacancies are still posted and actively accepting applications. The new hires include EAs and long-term subs as needed throughout the district. Mr. Brian Mosley has been placed as the Dean of Students at Central Primary.

6.0 PRESENTATIONS

6.1 Bloomfield Early Childhood Center - Mrs. Olivas

Mrs. Olivas presented a PowerPoint presentation on the priorities of BECC as well as the information on the school website. The website includes the school's 90 day plan, ChildFind, data results, the school grade, monthly parent letters, and important parent information.

Mrs. Olivas also shared the Reading Goals for BECC, which were modified due to meeting end of year goals prior to mid-year. As of September, the iStation data shows 38% of students scoring proficient in reading, 34% proficient in vocabulary and 47% proficient in math. Also listed in the presentation were the upcoming events for BECC including the PreK Passport to kindergarten and the Promise to Graduate.

6.2 Central Primary - Ms. Arambula

Recommendation: Ms. Arambula presented a PowerPoint presentation noting the last three years of school report cards, PARCC and SBA data, and iStation and MAPS results. She also noted the turnover in Administration at the school, however the staff is adapting well.

Noted in the presentation were the three focus areas of the 90 day plan: tier 1 instruction, data driven instruction, and culture. Tier 1 instruction includes teaching common core standards, researched based instruction model, and professional development to strengthen the delivery of instruction. Data driven instruction includes teacher action plans, data meetings, and a bi-weekly walk through observation with feedback meetings. Culture includes the rewriting of the vision and mission statements, weekly communication with staff, updated school website including a monthly newsletter, staff and student recognitions and monthly staff meetings.

6.3 Superintendent's Evaluation - Mr. Maes

Mr. Maes began by thanking Dr. Mizell for her hard work and dedication to the district. Dr. Mizell's evaluation was outstanding. The implementation of teaching common core can be seen and the district is moving forward. The school board expressed their appreciation of how visible she is in the community and public. She is at community events and sporting events, she is known and is approachable.

7.0 INFORMATION FOR THE BOARD

7.1 Bloomfield Association of Classroom Teachers (BACT)

No BACT Representative was present.

7.2 National Education Association (NEA - Bloomfield)

No NEA Representative was present.

7.3 Public Commentary

Public Commentary was received; however the community member was not able to attend.

8.0 ACTION ITEMS

8.1 Approval of Activity Requests

Activity Requests were reviewed with no questions or concerns as follows:

- *Blanco Robotics to State Competition
- *BHS Native Students to UNM American Indian Junior Day
- *MAJH Gifted to State DI Competition
- *BHS Navajo Government to Spring Council Delegate Session
- *MAJH Gifted to tour Fort Lewis College and Rec Center
- *MAJH Unique Learning to the Zoo and Aquarium
- *CYB PBIS Rewards to Cliffs Amusement Park

Recommendation: Superintendent recommends approval of the activity requests

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the activity requests'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Tony DeHerrera	Yes
Dale Maes	Yes
Veronica Tso	Yes
Elizabeth Gomez	Yes

8.2 Approval of Fundraisers Requests

Fundraiser Requests were reviewed with no questions or concerns as follows:

Blanco Elementary

*Library - Book Fair

Bloomfield High School

*Visual Arts - Art Sale

*Project Graduation - Frito Pie Dinner

*Powder Puff 2018 - T-Shirt Sales, Hat Day, Pie-in-the-face, Raffle, Game Attendance, Sucker Sales, Cow Bell Sales, and Serious Texas BBQ Night

*Cheer - Mini Cheer Clinic for Football and Basketball, Dinner and Silent Auction, Fan Gear Sales, Car Wash Pledges and Bake Sale, Color Run, and Craft Fair with the Boys and Girls Club

*Wrestling - Lift-a-Thon and Car Wash

*JROTC - Rose Sales (roses made from aluminum cans)

*Sr. Class - Chipotle Burrito Sales

Recommendation: Superintendent recommends approval of the fundraiser requests.

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the fundraiser requests'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Veronica Tso	Yes
Tony DeHerrera	Yes
Bruce Armenta	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes

8.3 Approval of Special Services Coordinator Position

With the current shortage of Teachers for the Gifted, and having exhausted multiple means in an attempt to secure qualified, licensed candidates, the district will be short three positions for the 2018-2019 school year. To fill this need and provide continuity of services throughout the District, we are requesting the addition of a Special Services Coordinator.

Recommendation: Superintendent recommends approval of a Special Services Coordinator Position for the 2018-2019 school year.

ORIGINAL - Motion

Member (**Veronica Tso**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of a Special Services Coordinator Position for the 2018-2019 school year'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes
Veronica Tso	Yes
Tony DeHerrera	Yes

8.4 Approval to Adopt Revisions for Policy JICG - Tobacco Use by Students/Smoking

The tobacco policy, which targets students, incorporates the requirements of 6.12.4.8 - prohibiting the use, possession and distribution of tobacco products, e-cigarettes and nicotine liquid containers, alcoholic beverages, mood-altering substances and illicit drugs in school buildings and on school premises.

Recommendation: Superintendent recommends approval to adopt revisions for Policy JICG - Tobacco Use by Students/Smoking.

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adopt revisions for Policy JICG - Tobacco Use by Students/Smoking'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes

8.5 Approval to Adopt Revisions for Policy GBED - Tobacco Use by Staff Members/Smoking

The tobacco policy, targeted at staff, incorporates the requirements of 6.12.4.8 - prohibiting the use, possession and distribution of tobacco products, e-cigarettes and nicotine liquid containers, alcoholic beverages, mood-altering substances and illicit drugs in school buildings and on school premises.

Recommendation: Superintendent recommends approval to adopt revisions for Policy GBED - Tobacco Use by Staff Members/Smoking.

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adopt revisions for Policy GBED - Tobacco Use by Staff Members/Smoking'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes
Bruce Armenta	Yes
Veronica Tso	Yes

8.6 Approval to Adopt Revisions for Policy KFAA & KFAA-R - Tobacco Use/Smoking on School Premises

The tobacco policy, which covers the public and others on school premises, incorporates the requirements of 6.12.4.8 - prohibiting the use, possession and distribution of tobacco products, e-cigarettes and nicotine liquid containers, alcoholic beverages, mood-altering substances and illicit drugs in school buildings and on school premises. It also states how the public is to be informed of the policy by postings and announcements and provides the relevant methods of enforcement. The regulation attached to the policy gives further details about notices and enforcement of the prohibitions.

Recommendation: Superintendent recommends approval to adopt revisions for Policy KFAA & KFAA-R - Tobacco Use/Smoking on School Premises.

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adopt revisions for Policy KFAA & KFAA-R - Tobacco Use/Smoking on School Premises'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Veronica Tso	Yes

Bruce Armenta	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes

9.0 EXECUTIVE/CLOSED SESSION

9.1 Convene to Closed Session. Pursuant to NMSA 1978, §10-15-1 H(2) the Bloomfield Schools Board of Education will take action to go into Closed Session to address limited personnel matters. No action will be taken in Closed Session. Action, if any, will be taken when the Board reconvenes in Open Session following the Closed Session. Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'.

Recommendation: Superintendent recommends convening to closed session to discuss limited personnel matters.

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends convening to closed session to discuss limited personnel matters'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes
Elizabeth Gomez	Yes

Meeting convened to closed session at 7:40 p.m.

10.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION

10.1 Reconvene to Open Session. As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters.

Recommendation: Superintendent recommends reconvening to Open Session.

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends reconvening to Open Session'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes

Meeting reconvened to open session at 8:34 p.m.

11.0 ADVANCED PLANNING

11.1 Upcoming Events:

*March 13, 2018 - Board of Education Meeting

12.0 ADJOURNMENT

12.1 Approval to Adjourn Current Board Meeting

Recommendation: Superintendent recommends approval to adjourn the current board meeting.

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Dale Maes	Yes
Veronica Tso	Yes
Bruce Armenta	Yes
Elizabeth Gomez	Yes

Meeting was adjourned at 8:36 p.m.



Veronica D. Tso, *Secretary*

March 13, 2018
Date Approved