

MINUTES
BLOOMFIELD SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR BOARD MEETING
Tuesday, January 9, 2018 (6:00 PM)

ROLL CALL

THE FOLLOWING MEMBERS WERE PRESENT:

BOARD MEMBERS: Bruce Armenta
Dale Maes
Elizabeth Gomez
Tony DeHerrera
Veronica Tso

SUPERINTENDENT: Dr. Kimberly Mizell

ALSO IN ATTENDANCE: See Sign-In Sheet

1.0 CALL TO ORDER

1.1 Invocation and Pledge of Allegiance to the Flag

The Bloomfield School District Board of Education met on Tuesday, January 9, 2018 at 6:00 p.m. in the Administration Building Board Room, 325 N. Bergin Lane, Bloomfield, NM 87413. The meeting was called to order at 6:06 p.m. following the roll call, invocation and Pledge of Allegiance to the Flag.

2.0 MEETING AGENDA

2.1 Approval of Current Meeting Agenda

The meeting agenda was reviewed with no changes noted.

Recommendation: Superintendent recommends approval of the current meeting agenda

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the current meeting agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Veronica Tso	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes
Bruce Armenta	Yes
Tony DeHerrera	Yes

3.0 CONSENT AGENDA

3.1 Approval of Consent Agenda to include: Previous Meeting Minutes and Travel Requests

Minutes from the December 12, 2017 Board Meeting were reviewed with no changes noted.

The following travel requests were submitted and reviewed with no questions or concerns:

- *Advanced Placement Winter Symposium
- *Principals Pursuing Excellence
- *RDA Leadership Training
- *Coaches Clinic, Phoenix, AZ
- *EdRising NM State Conference

Recommendation: Superintendent recommends approval of the consent agenda to include previous meeting minutes and travel requests.

ORIGINAL - Motion

Member (**Veronica Tso**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the consent agenda to include previous meeting minutes and travel requests'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dale Maes	Yes
Veronica Tso	Yes
Elizabeth Gomez	Yes
Bruce Armenta	Yes
Tony DeHerrera	Yes

4.0 BUSINESS CONSENT AGENDA

4.1 Approval of the Business Consent Agenda

Business consent agenda includes maintenance and transfer BARs.

Recommendation: Superintendent recommends approval of the Business Consent Agenda

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Business Consent Agenda'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Dale Maes	Yes
Bruce Armenta	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Veronica Tso	Yes

5.0 SUPERINTENDENT'S REPORT/DISCUSSION

5.1 Dr. Mizell's Report and Discussion of District Activities

Dr. Mizell introduced Mr. Kirk Carpenter, Superintendent of Aztec Municipal Schools, accompanied by Mr. Wayne Ritter, Aztec Board President. Mr. Carpenter thanked the Board and the Bloomfield District Staff for their willingness to help following the tragedy of December 7, 2017 that happened at Aztec High School. He went on to explain how the County stepped up in ways that are unexplainable. Every day is still a struggle but they continue to heal. Healing began as soon as the shots stopped. The text messages, emails, meals, and all other acts of support were greatly appreciated and helped tremendously. He wanted to thank Bobby Candelaria and the counseling staff for being there. He wants us to convey to every student, staff member, and community member how thankful they are. He stated that Aztec is not walking this journey alone. He presented Dr. Mizell with a plaque, a letter of thankfulness, and a few Aztec Strong stickers.

Dr. Mizell distributed a typed report during the board workshop indicating the maintenance projects, athletic standings, and personnel vacancies and new hires for the district. As a result of the tragedy that happened in Aztec, we have had an expert come in and tour BHS for ideas on ensuring student and staff safety. Trainings will be provided in the schools, with teachers, and with substitutes to ensure safety as well. Will ask the state department for help in funding safety measures needed at school sites.

The maintenance department has been very busy within the District. The break in December allowed the custodial staff to make repairs and do some deep cleaning. The parking lot and traffic flow is beginning to show progress. The roof at Mesa Alta is finally finished, and luckily the weather cooperated.

Athletics is currently in the fall sports of basketball and wrestling. The boys team is struggling but making progress. The girls team has only lost 3 games to date. The wrestling team is doing well, placing 5th at the Rocky Mountain Invite in Pagosa Springs, CO.

The personnel vacancies remain about the same throughout the District. Ms. Arambula has been promoted to Principal at Central Primary after Mr. Ramirez's resignation. The Dean of Students position has been posted

in-house, as there are three individuals obtaining their administrative degree through an accelerated program. This is an exciting opportunity to promote from within. The Grow Your Own Teacher program is still going well, with one participant obtaining his teaching degree and currently teaching SPED at Naaba Ani. There was an educational assistant at BHS that is currently doing his student teaching and he plans on teaching at BHS.

6.0 PRESENTATIONS

6.1 Bloomfield Schools FY17 Financial Audit Report - Mr. Manning, Manning Accounting & Consulting Services

Mr. Byron Manning, Manning Accounting & Consulting Services, presented the FY17 Financial Audit. A copy was given to the board members and the Superintendent. Mr. Manning reported that the District received an unmodified report, which is the best that can be received. As for the financial statements, there were no material weaknesses in internal controls identified, no significant deficiencies identified, and there were no noncompliance material to financial statements noted. As for federal awards, there was no material weaknesses identified. However, there were significant deficiencies identified not considered being material weaknesses, including indirect cost charged exceeded allowable rate and improper cost allocation. Other findings included failure to follow Bid-RFP procedures, purchase orders not in place prior to purchase, and failure to notify State Auditor of disposition of assets. .

7.0 INFORMATION FOR THE BOARD

7.1 Bloomfield Association of Classroom Teachers (BACT)

No BACT Representative was present.

7.2 National Education Association (NEA - Bloomfield)

No NEA Representative was present.

7.3 Public Commentary

No Public Commentary was received.

8.0 ACTION ITEMS

8.1 Approval of Activity Requests

Activity Requests were reviewed with no questions or concerns as follows:

Bloomfield High School

- *FFA to travel to Santa Fe for House and Senate Bills
- *JROTC to National Championship Marksmanship Match
- *FFA to NM Leadership Conference
- *JROTC to Amigo JROTC Air Rifle Competition
- *FFA to judging events in TorC, Las Cruces, Clovis, Roswell and Portales

Recommendation: Superintendent recommends approval of the activity requests

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the activity requests'. Upon a roll call vote being taken, the vote was: Aye: 5 Nay: 0. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Bruce Armenta	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes
Veronica Tso	Yes

8.2 Approval of Fundraiser Requests

Fundraiser Requests were reviewed with no questions or concerns as follows:

Blanco Elementary

*Office - T-shirt Sales

Recommendation: Superintendent recommends approval of fundraiser requests

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of fundraiser requests'. Upon a roll call vote being taken, the vote was:

Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Bruce Armenta	Yes
Dale Maes	Yes
Veronica Tso	Yes

8.3 Approval of Bloomfield Schools FY17 Financial Audit

FY17 Financial Audit was released by the Office of the State Auditor on December 14, 2017.

Recommendation: Superintendent recommends approval of the Bloomfield Schools FY17 Financial Audit

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Elizabeth Gomez**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the Bloomfield Schools FY17 Financial Audit'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Veronica Tso	Yes
Elizabeth Gomez	Yes
Dale Maes	Yes
Bruce Armenta	Yes

8.4 Approval of Demolition of the Old Softball Field at BHS

The old softball field at BHS has set dormant for a while now and has become somewhat of an eyesore. In an attempt to repurpose the field for better use, asking for Board approval to demolish the old softball field, dug outs, and press box. If approved, the approval will be sent to the State Auditor's office as notification of disposition of assets.

Recommendation: Superintendent recommends approval of demolition of the old softball field at BHS

ORIGINAL - Motion

Member (**Tony DeHerrera**) Moved, Member (**Dale Maes**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of demolition of the old softball field at BHS'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Tony DeHerrera	Yes
Dale Maes	Yes
Bruce Armenta	Yes
Elizabeth Gomez	Yes
Veronica Tso	Yes

8.5 Approval of Course Name Change at BHS: Navajo History & Government to Navajo Government

In order to be in compliance with the NM Bilingual Seal Guidelines, the course Navajo History & Government needs to be changed to Navajo Government.

Recommendation: Superintendent recommends approval of the course name change at BHS from Navajo History & Government to Navajo Government

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of the course name change at BHS from Navajo History & Government to Navajo Government'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Elizabeth Gomez	Yes
Tony DeHerrera	Yes
Dale Maes	Yes
Bruce Armenta	Yes
Veronica Tso	Yes

8.6 Approval of Increase in Workday for MAJH ISS EA from 6.5 to 7 hours

Currently the ISS EA works from 8:30 a.m. to 3:30 p.m., however Mrs. Crockett needs the EA to begin at 8:15 a.m. and stay until 3:45 p.m. to deal with student needs.

Recommendation: Superintendent recommends approval of increase in workday for MAJH ISS EA from 6.5 to 7 hours a day

ORIGINAL - Motion

Member (**Bruce Armenta**) Moved, Member (**Tony DeHerrera**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of increase in workday for MAJH ISS EA from 6.5 to 7 hours a day'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Elizabeth Gomez	Yes
Veronica Tso	Yes
Tony DeHerrera	Yes
Dale Maes	Yes

8.7 Approval of Additional SPED EA for MAJH BBI Classroom

An additional EA is needed to support students in the BBI program at MAJH for the remainder of the school year. There are several children in the BBI classroom that are working towards transitioning back into a regular classroom, however there are several students with severe behavioral issues that mandate they stay in the BBI classroom. An additional aide is needed to help with student needs.

Recommendation: Superintendent recommends approval of an additional SPED EA for MAJH BBI Classroom

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval of an additional SPED EA for MAJH BBI Classroom'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Elizabeth Gomez	Yes
Tony DeHerrera	Yes
Dale Maes	Yes
Bruce Armenta	Yes
Veronica Tso	Yes

9.0 EXECUTIVE/CLOSED SESSION

9.1 Convene to Closed Session. Pursuant to NMSA 1978, §10-15-1 H(2) the Bloomfield Schools Board of Education will take action to go into Closed Session to address limited personnel matters, specifically the Superintendents Evaluation and the Discussion and Editing of the Board Scholarship Application for 2018. No action will be taken in Closed Session. Action, if any, will be taken when the Board

reconvenes in Open Session following the Closed Session. Authority to conduct a Special Meeting is found in NMSA 1978, §10-15-1 through 10-15-4, of the New Mexico 'Open Meetings Act'.

Recommendation: Superintendent recommends convening to closed session to discuss limited personnel matters, specifically the Superintendents Evaluation and the discussion and editing of the School Board Scholarship Application for 2018

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends convening to closed session to discuss limited personnel matters, specifically the Superintendent's Evaluation and the discussion and editing of the School Board Scholarship Application for 2018'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Elizabeth Gomez	Yes
Tony DeHerrera	Yes
Veronica Tso	Yes
Bruce Armenta	Yes
Dale Maes	Yes

Meeting convened to closed session at 6:40 p.m.

10.0 RECONVENE TO OPEN SESSION and POSSIBLE ACTION

10.1 Reconvene to Open Session. As required by Section 10-15-1(J) of the 'Open Meetings Act': The only matter discussed during the closed session was limited personnel matters, specifically the Superintendents Evaluation and the Discussion and Editing of the Board Scholarship Application for 2018.

Recommendation: Superintendent recommends reconvening to Open Session.

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Bruce Armenta**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends reconvening to Open Session'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Veronica Tso	Yes
Dale Maes	Yes
Tony DeHerrera	Yes
Elizabeth Gomez	Yes
Bruce Armenta	Yes

Meeting reconvened to open session at 9:44 p.m.

11.0 ADVANCED PLANNING

11.1 Upcoming Events:

*Next Board Meeting - February 13, 2018

*Mrs. Tso received an Exemplary Award at the NMSBA Conference held in December; Dr. Mizell presented her with her certificate.

12.0 ADJOURNMENT

12.1 Approval to Adjourn Current Board Meeting

Recommendation: Superintendent recommends approval to adjourn the current board meeting.

ORIGINAL - Motion

Member (**Elizabeth Gomez**) Moved, Member (**Veronica Tso**) Seconded to approve the **ORIGINAL** motion 'Superintendent recommends approval to adjourn the current board meeting'. Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **Carried. 5 - 0**

Bruce Armenta	Yes
Veronica Tso	Yes
Tony DeHerrera	Yes
Dale Maes	Yes
Elizabeth Gomez	Yes

Meeting was adjourned at 9:52 p.m.



Veronica D. Tso, *Secretary*

February 13, 2018
Date Approved